

Shutesbury Buildings Committee Meeting

November 2, 2022

Members Present: Anna Cook, Jeff Quackenbush, Stephen Dallmus and Becky Torres

Members Absent: Steve Sullivan & Frank McGinn

Meeting called to order 5:31pm

Review and make changes of the minutes of October 12, 2022

Jeff Quackenbush motions to accept minutes, Anna seconds.

Roll call to vote to accept the minutes of October 12, 2022 Yays: Anna Cook, Stephen Dallmus & Jeff Quackenbush

SD: Reviewing the Spreadsheet Frank setup. The rating is a drop down. Instead of labeling all the materials in a column this can be done in the comments section. Looking at the spreadsheet the tabs at the bottom of the spreadsheet are for the different buildings. While looking at the drop down on the chimney Becky mentioned that the town hall's chimney is still leaking and that the flashing may need to be replaced.

JQ: Do we need a date of inspection?

AC: Add date to tab?

Consensus adding building name and date to pages of spreadsheet. By adding comments, row will expand

SD: Frank could add build name to top and date. Anna's idea of the ID of who is evaluating.

JQ: Let's pick a building and test this sheet out.

Consensus: MN Spear Library

AC motions to accept the Building Assessment format JQ seconds Yays: Anna Cook, Stephen Dallmus & Jeff Quackenbush

SD: Using photographs to document.

BT: Scheduling an inspection date is open.

Consensus: 3:30pm On the 16th November for MN Spear Library. Next scheduled BC committee meeting will be December 7

SD: Future assessments may take several sessions to complete.

SD: Next on the agenda, Old Town Hall. The Community Preservation inquired about the CPA grant that was approved by the town meeting authorizing \$34,000 for the Old Town Hall.

BT: Bob Groves was trying to get a company to dig out the basement area, engineering has not been done. Steve Sullivan had a contractor that may be able to vac out and do it. Getting new piers for the floors.

JQ: We should revisit the site.

BT: The grant is not time limited. Doing a new building assessment would help going forward. The building has a long history. Now it is used as a storage building.

SD: We will inform The Community Preservation that we are in the midst of performing all building assessments. And after all are done we will have a better idea on going forward with the Old Town Hall.

BT: The BC has a building renovations account with a balance of \$21,635. These monies are earmarked for small projects like the window in the Town's Clerk's office.

JQ: Where are we on the Gale proposal?

BT: Select board approved waiting for Gale to put us on the schedule for the work. Heating project is coming to an end.

JQ: Jeff makes a motion to end the meeting

AC: Anna seconds

Roll call to end meeting. Yays:, Anna Cook, Jeff Quackenbush & Stephen Dallmus

Meeting adjourned at 6:05pm