

TOWN BUILDINGS COMMITTEE
SHUTESBURY, MASSACHUSETTS

MINUTES: December 4, 2019

Present: Bob Groves, Nancy Matthews, Jim Aaron

Absent: Steve Sullivan, Bill Wells

Guests: Becky Torres, Janice Stone, Susie Mosher, Frank McGuinn

Meeting begins at 6:10 PM

Susie Mosher

Susie talks about her need for window replacement.

Becky has received quote from RJ Miles and quote is 1/3 lower than last quoted price. Miles requires prepayment of special orders and Becky believes she can do this with credit card.

Window should have handles.

Becky will order window.

Susie would like replacement sashes in copy room too.

BC agrees to see how Clerk's office works first.

Susie would like BC to address issue with front door. During high winds, a person was injured when door blew closed on her hand. Susie thinks something must be done.

BC discusses possible fixes:

- Door could be closed during high wind and people could be directed to rear entry. (Door would still function as emergency egress)
- Wind Barrier could be constructed outside to lessen wind.
- Heavy duty closer could be installed to stiffen door swing
- Guard could be placed on door to keep fingers out of danger

Nancy will investigate.

Susie says that lower entry door needs pull inside.

OTH

Susie asks about mini split.

BC has approved Jamrog bid for smaller unit.

Becky will ask about schedule.

Bob reads minutes from last meeting re OTH.

Bob tells Janice that members from last meeting not present and therefore no reports on any progress.

Parsonage

Nancy describes parsonage property.

Becky will arrange for Bob and other BC members to see parsonage.

SES

Susie Mosher asks about roof

Becky provides update on grant application. It will be submitted early 2020

Bob reports that Hayden Roofing has cruised roof and made repairs to help roof survive intact for another winter

Next meeting January 8, 2020

Meeting adjourns 7PM