

TOWN BUILDINGS COMMITTEE  
SHUTESBURY, MASSACHUSETTS

MINUTES: May 30, 2019

Present: Bob Groves, Bill Wells, Nancy Matthews, Steve Sullivan arrived late  
Guests: Becky Torres, Mike Vinskey

Meeting begins at 4:30 PM

BC meets Ryan Hellwig at OTH to go over project and discuss timing and Ryan's duties.

it is agreed that when a contractor is engaged Ryan will meet with that company's representative to discuss the process of digging-out and supporting structure. He will then provide BC and contractor with drawings and specifications. These will be contract documents. BC has agreed to pay Mr Hellwig per his proposal of 2/12/19

BC revisits letter to CPC. No letter has been sent. BC votes to sign and send.

Meeting adjourns at 6PM.