SHUTESBURY TOWN BUILDINGS COMMITTEE Minutes

June 11, 2018

Present: Jim Aaron, Nancy Matthews, Steve Sullivan, Bill Wells, Bob Groves

Guests: Becky Torres, Susie Mosher, Leslie Bracebridge

Meeting begins at 6 PM

Minutes of 1-17-18 meeting read, amended, approved as amended.

1. **Town Record Storage Advisory Committee (RSAC)**

Susie tells BC about environmental issues she has been struggling with in Old Town Hall (OTH). She reports that main room is very damp and that dehumidifiers in main room are difficult to maintain and are not adequately controlling high humidity in that space.

She says that conditions are not good for docs or workers.

She reports that conditions in vault seem better but that dehumidifier in that room must be emptied manually and this is time consuming. She would like a dehumidifier for vault that drains outdoors.

She says she needs greater engagement and guidance from BC to address these problems and to help develop plan.

Leslie states that docs stored in OTH need to be sorted-through and that many could be disposed of. This would alleviate storage issues and may make it possible to store remaining docs in Town Hall.

Bob pointed out that off-site storage could be one temporary solution to temporarily reduce problems.

General consensus on BC is that the Vault, with some improvements, should continue to provide storage space for docs, but that the main room is not suitable for that use.

Bob points out that OTH is historic building and would be more suitable for other public use than record storage.

Jim asks for data on OTH air quality. Data has been collected for only 2 months. BC will visit OTH on Monday. Susie and Leslie depart at 6:43

Minutes of last meeting on 2-21-18 read and approved.

**2. Town Hall**

RE: Roof on Town Hall.

Quote from minutes of meeting on 2-21-18:

“Bob distributed Hayden Roofing’s bid for Town Hall roof replacement. Hayden does not propose to replace roof on addition, but on original building only.

Bid includes strip, clean-up and “lifetime” roof.

Bob will find out how urgent this roof job is.”

RE: Boiler and water heater

Bob talked to Pete at Jamrog

3. **SES**

Becky informs BC that Town will not receive grant from State. She says parameters have changed and Shutesbury is not eligible because our roof is not old enough to qualify.

Committee discusses and agrees that we cannot afford to wait two years on the chance that we might receive grant Town should proceed assuming that we will pay for it.

Bob will call Bob Leet to seek help with specs for roof. BC will meet BL at SES.

Meeting adjourns 7:15