

Shutesbury Broadband Committee- EXECUTIVE SESSION

9.17.2018 6:00 PM EST Shutesbury Town Hall

Facilitator Gayle Huntress

Minute Keeper Asha Strazzero-Wild

Committee Attendees
 Gayle Huntress Asha Strazzero-Wild Craig Martin
 Frank Cintino Steve Schmidt Ayers Hall
 Graeme Sephton Eric Stocker Kent Whitney

Approve Minutes from 8/20 Yes No Not Applicable

Discussion Notes

Bid had a missing element; bidders notified

- WiredWest
- Crocker
- W&G
- Millennium/Matrix

TriWire is going to eat the \$40K to win the bid
 HG&E is ~\$9K/month -- \$36K for services

Need answer on HG&E to sign IGA to recommend Collins Electric to do underground installations for conduit houses

We need to get this out to homeowners

- If HG&E available, sign IGA and Gayle has draft to go out to all homeowners with Collins information
- If HG&E not available, tell them to get it dealt with

Next steps:

- Gayle to get comments back from everyone end of week
- Send out Oct 1
- Stuffing party to get letters out

Action Items	Person Responsible	Deadline
• Asha to ask mom to provide dinner for RFP review nights	Asha	
• Gayle to talk to HG&E about their estimate – Tim Haas	Gayle	
• Gayle to talk to HG&E about their estimate – Tim Haas	Gayle	
• Gayle will get more information on mini procurement bid	Gayle	
• Jim to ask about peak load for town hall and if we will have to get another generator	Jim	
• Gayle to send out doodle for next meeting	Gayle	
• Asha to have her mom provide dinner for RFP meetings	Asha	

MEETING WRAP UP

Set Next Meeting

Next meeting:
 Monday, Sept 24 at 6 pm