

Shutesbury Broadband Committee		
02.25.2019	5:30 PM EST	Shutesbury Town Hall
Facilitator	Gayle Huntress	
Minute	Asha Strazzero-Wild	
Committee Attendees	<input checked="" type="checkbox"/> Gayle Huntress <input checked="" type="checkbox"/> Asha Strazzero-Wild <input checked="" type="checkbox"/> Craig Martin <input checked="" type="checkbox"/> Frank Cintino <input checked="" type="checkbox"/> Steve Schmidt <input checked="" type="checkbox"/> (dialed in) Ayers Hall <input checked="" type="checkbox"/> Graeme Sephton <input checked="" type="checkbox"/> Eric Stocker <input checked="" type="checkbox"/> Kent Whitney	
Other	Jim Hemingway, Community Member Becky Torres, Town Administrator	

Approved minutes for 2/16 and 2/19

Notes	<p>Vote to approve minutes from 2/16 and 2/19 Sertex- Becky and Kent to review financial tomorrow</p> <ul style="list-style-type: none"> • Motion to accept the Sertex Financial bid- unanimous approval <p>Long Drive Discussion- follow up from the Finance Committee</p> <ul style="list-style-type: none"> • According to estimate \$8500 is the longest driveway costs in town • Stipulation of “free” installation plan • Gayle will follow up with the \$8500 cap with the Select Board • Gayle will start a policy list that we will present to the Select Board as we finalize the rest of the policies <p>Review Operating Budget</p> <ul style="list-style-type: none"> • Waiting on PURMA quote, \$24K to \$9K in insurance • MLP will be allowed to become a board- pressure from DLS is requiring that towns operate their MLPs as departments; accountant is set on the enterprise form of accounting – DOR counterpart says cannot certify free cash if we don’t do it this way. • Ring protection may be able to go away given that it doesn’t give us any extra redundancy • \$99 to connect at Town Hall, \$12K to do connection with Crown Castle- not sure how these break down but we need more information here. Will initiate this with Verizon. • Debt service: Covers the 20 year loan at \$1.69M at 3% (\$135K debt service and interest first year) • Electronic depreciation: POP equip + ONTs + routers + installation = ~\$2323K – depreciation \$32K—this is us owning and replacing <p>Router Discussion</p> <ul style="list-style-type: none"> • With the \$4 managed router fee, monthly cost to subscriber is ~\$74.00 and ~\$87.00 (internet only and internet plus phone) • Calix- 500/all or nothing, \$4, MicroTik 200 people \$3 • Agreement that we will provide the routers- give them, go with Calix non-managed. Could look at alternative routers. <p>Calix-Hut order finalization- Graeme and Gayle meeting with team on Wed</p>
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MEETING WRAP UP	
Set Next Meeting	
	Monday, March 4th at 5:30