

Shutesbury Broadband Committee

Meeting

Thursday, September 10th
6:30- 8:30 PM
Shutesbury Town Hall



posted
9/4/15
10:15 am
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POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§13-25

AGENDA

1. Take Attendance
 2. Approve Minutes
 3. Action Item Follow up (Our Town, Annual Report, Matrix Info)
 4. More Subscriber Campaign – Planning
 5. Wired West Update
 6. Next Steps – How to Move Design Work Forward
 7. Unanticipated items
- Set next meeting

Adjourn

Shutesbury Broadband Committee Meeting Minutes 09102015

Attendees: Asha Strazzero-Wild, Gayle Huntress, Craig Margin, Steve Schmidt, Frank Citino, Graeme Sephton, Eric Stocker, Becky Torres

Agenda/ Notes:

Approve minutes

- On hold- Asha to send minutes from prior meeting in advance of next meeting

Action item follow up- Our Town, Annual Report, Matrix Info

- Gayle sent in Our Town blurb based on group edits from last meeting
- Asha sent in Annual Report based on group edits from last meeting
- Gayle will follow up with Chris from Matrix and share: "At this point in time we do not need any additional information from you"

Celebrate Shutesbury- Saturday 9/19

- Need coverage 12-2 – booth 10-2
 - Gayle 10-12
 - Craig 12-2
 - Need tent set up

- Asha will put together materials for Gayle (signs, fiber, M&Ms, BB stickers, etc.)

WiredWest Update

- Otis has dropped out- Jim Drawe says that will actually save money since they have a lot of seasonal people
- RFP for design work going out in a couple week; design work start date in December
- WireWest next mtg Oct 17th
- Goal: Contracts to town in January
- Third party industry expert will review plan

Developing “Our Party Line”

- MBI and WW in a parallel process
 - WW working on legal coop language and governance system
 - MBI is working on design (one standalone and one coop design)
- We should have monthly update- Gayle posted September update on the website
- Consider- post an overview of timeline

Next Steps

- How to move design work forward
- More Subscriber Campaign- Planner
 - 60 to 60 campaign- need 172 more households (have 344)
 - Calling and letters
 - Start in October

Unanticipated items

- Vote in ability to attend remotely
 - Passed unanimously
- Supporting other towns
 - Asha and Gayle sent scripting to Becky to send out to WW- they will host some virtual webinars for folks to replicate our work to date