

Shutesbury Broadband Committee			
3.18.2020		5:30 PM EST	On Line Zoom Meeting
Facilitator	Gayle Huntress		
Minutes	Jim Hemingway		
Committee Attendees	<input checked="" type="checkbox"/> Gayle Huntress <input checked="" type="checkbox"/> Frank Citino <input checked="" type="checkbox"/> Graeme Sephton	<input checked="" type="checkbox"/> Jim Hemingway Steve Schmidt <input checked="" type="checkbox"/> Eric Stocker	<input checked="" type="checkbox"/> Craig Martin Ayers Hall Kent Whitney
Other			
Approved minutes for 2/19/2020			

Graeme, Hut Report: cable entrance to hut improved to prevent vermin access. 36 trouble tickets to Crocker recently, most about phone service. 2 are stalled, one still open. Crocker is currently setting up staff support for those who can work from home. They have hired 3 more people for support.

Revenue is holding at \$38K per month. We have \$46,567 from the \$105,000 Town appropriation still remaining; we have \$45,555 in cash from Crocker in our Enterprise account not including this month's revenue.

The service outage week or so ago: a metal ground lug was accidentally left by the Calix installer on one of the circuit boards during installation last spring causing a failure at 9:30AM, Friday March 6, to roughly 200 subscribers. Matt Crocker replaced the circuit board damaged by the loose ground lug, and service was restored by 4pm the same day.

Calix is offering us half price on a replacement circuit board to compensate us for Matt's emergency repair, the outage being cause by their service tech. Calix warranty on their equipment in the hut appears to be till 2029. Decision was to ask Calix to pay for the repair rather than buy the backup board.

Internet activity report sent to Graeme from Crocker Communications will be forwarded to us all. 2.25gb/sec seems to be the busiest peak during any 24 hour period, and so we have lots of headroom to spare from our backhaul provider.

New KWH power consumption figures for the hut have been made which will result in a roughly \$300 per month cost for power. The Town will bill us for this estimated power consumption twice a year.

How can we use broadband to help Shutesbury residents during the Coronavirus crisis? This would be to assist those ShutesburyNet subscribers who are under particular economic distress at this time. There may be a way to work the application process through CAFII, using their application process to decide who would qualify for support. But figuring out how to set up a proper and fair application procedure is complicated. Legal ramifications as well.

Ryan, Shutesbury's Treasurer, did apply for long term financing for part of our debt(\$900,000), and we are waiting to hear from him as to what the interest rate will be on the 10 year note once he receives the bids from local banks.

Is the FinCom meeting scheduled for next week necessary right now, especially with the delay of Town Meeting till late May? Eric thinks that this meeting(FinCom and Broadband/MLP) can be delayed and will notify Gayle about this change.

Gayle will be posting a reassuring message to ShutesburyNet subscribers on NextDoor Shutesbury as well as using the Town's email blast. The message will describe all of our backup provisions and how we can service any interruptions in service to reassure Shutesbury subscribers that steps can and will be taken in an emergency. Arrangements will also be made for Crocker to contact Walter Tibbetts, Shutesbury's Emergency Coordinator and our Town Administrator, when an outage occurs.

Set Next Meeting	
	Wednesday, March 18, 2020, 5:30pm