

Shutesbury Broadband Committee			
12.19.2019		5:30 PM EST	Shutesbury Town Hall
Facilitator	Gayle Huntress		
Minutes	Jim Hemingway		
Committee Attendees	<input checked="" type="checkbox"/> Gayle Huntress <input checked="" type="checkbox"/> Frank Citino <input checked="" type="checkbox"/> Graeme Sephton	<input checked="" type="checkbox"/> Jim Hemingway Steve Schmidt Eric Stocker	Craig Martin Ayers Hall Kent Whitney
Other	Elaine Puleo, SelectBoard		
Approved minutes for 11/19/2019 and 11/22/2019			

745 homes now connected – 19 more installs to go, 5 of which are underground installs.

Budget update: \$1.2 million net total cost so far, which includes the \$300K +/- from the State for the drops which we will get in 9 months or so. So we are well under the original projected cost of \$1.67 million if all goes as planned.

TriWire – net late penalty as negotiated is roughly \$35K, agreed to by TriWire and the MLP. And so the final transfer(Certificate of Completion) is probably a few months away, February 1<sup>st</sup> perhaps. Sertex's Certificate of Completion may come on a little sooner. Once the Shutesbury MLP has these certificates in hand, we will be responsible for all the problems and repairs that could take place with our network.

Leverett Ring agreement document is agreed to by our MLP and signed by Gayle, Jim and Graeme. SelectBoard members will sign it next.

ShutesburyNet Website cleanup/reorganization project will be taken on after the New Year. Much having to do with the construction build and its progress will be removed.

Crocker has revised their Shutesbury support page. Outage reports will be noted on their site as well.

Leftover fiber(and there is quite a bit of it) will be stored under tarps since storage in the barn on the current site doesn't seem to be a good idea, considering the current condition of the barn. Quickfix kits will be in the hut which will include some routers, ONTs, NIDs and a variety of the short fiber cables used in installations. Crocker will store extra ONTs, NIDs, routers, etc. on their site for use with service calls/truck rolls.

Hut is live and alarmed. But the hut will need to be managed and watched carefully. Maintenance of the generator and HVAC will need to be monitored as well.

Phone survey from Crocker went out this week. Some internet issues are reported so far, but quite a few phone issues still remain. There is a national phone number database that needs to be updated for people's numbers so that caller IDs can become more accurate, but people need to let Crocker know individually when their number has a wrong caller ID. It can't happen in a global way unfortunately. The phone survey's purpose is to try and make sure there are no more lingering phone issues people are not reporting.

Ongoing Operations in 2020 and beyond – the major concern was whether to hire HG&E for the MLP Manager tasks which might average 10 hours a month... General agreement was to try and keep this matter in house in some way. HG&E wants \$36K for this task which seems to be too much. Crocker might be able to do some of these tasks and the rest of these tasks could be handled by the MLP.

Set Next Meeting

	TBA
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