



## SHUTESBURY PUBLIC MEETING NOTICE

Posted in accordance with the provisions of MGL 30A §§18-25

### Shutesbury Broadband Committee/MLP Board

**Monday, October 15, 2018**  
**6:00 - 8:00 PM Open Meeting**  
Shutesbury Town Hall

#### AGENDA

##### **1. Take Attendance**

Eric Stocker  
Frank Citino  
Gayle Huntress (minutes)  
Craig Martin  
Graeme Sephton  
Steve Schmidt  
Kent Whitney  
Jim Hemminway (townsperson)  
Becky Torres (Town Admin) Present at end of meeting

##### **2. Approve minutes from 10/8 and 10/1 APPROVED**

##### **3. Hut Update-** Got OK for location from Catherine Hilton and Becky Torres. Confident that the current location will not interfere with the leach field for septic. Changes in process for finalization from Patty Norton at United Concrete who will send back. Steve/Graeme will approve so hut can be constructed/poured. Steve has next steps ready which we can discuss timing for as soon as United Concrete gives a delivery date.

Graeme working on getting our hut equipment quotes. 6-8 week lead time. Want to do by Nov. 15.

##### **4. Drop Installations Discussion**

FinCom feels strongly that all homes should be covered. It is within budget range to install all homes but will need more money from town to make it happen. Can't answer for sure until we go out to bid for drop installation costs. We will not set our official installation cost and policy until we have more complete information. For now, will contact the 5 longest driveways and make sure they will want service.

##### **5. Crown Castle Connection – next steps**

- a. Spoke to tom Powers. HGE is drafting contract for us and Leverett. They will have Leverett look it over then send to us for review, edits and signing. Tim Haas is checking our equipment order to make sure we're getting the right kind of equipment and nothing additional is needed.

**6. RFP evals:** Short meeting next Monday 5:30- 6:30. Read over recommendations and decide what to do next.

**7. Other News:**

**DLS Workshop** – DLS workshop: It will be on Wednesday, October 24<sup>th</sup> from 1 – 4 PM at Wendell Town Hall. Becky and Gail (town accountant) have confirmed they can attend. Ryan (new treasurer unfortunately is not available). Eric will go and Steve will go from Broadband/Finance Committee.

**8. Set Next Meeting – Monday, Oct 22. 5:30 -6:30. Exec Session.**

**9. Adjourn, 7:25PM**