

## **June 11, 2019 Board of Assessors Meeting Minutes**

**Board Members Present:** Chairman Stephen Schmidt and members Susan Reyes and Diane Jacoby. **Also present:** Assessors' Clerk Leslie Bracebridge. **Not Present:** Administrative Assessor Kenneth Holmberg

Chairman Schmidt opened the meeting at 4:35 PM in the Shutesbury Town Hall Conference Room. The room was made ready for interviewing candidates for the position of Administrative Assessor.

**Meeting minutes:** Minutes approval was put off for the next meeting, in order to stay focused on the interviewing process.

**Mail/Email/Phone and Walk-In Inquiries:** Matters unrelated to preparations for interviewing were put-off for the next meeting.

**At 4:40 PM a motion was made and seconded to enter into executive session for reason number 8 - to conduct initial screening interviews for the position of Administrative Assessor, and then to return to open meeting: Schmidt – aye, Reyes – aye and Jacoby - aye.**

**At 6:40 PM the Board re-entered open meeting:**

**Assessors joined the Select Board meeting in progress, and Steve reported to the Select Board:**

1. Assessors had unanimously voted to recommend that the Select Board offer the position of Administrative Assessor to Kevin Rudden of Mendon Massachusetts.
  - a. Kevin is a Massachusetts Accredited Assessor which is a key requirement for Shutesbury's position of Administrative Assessor.
  - b. Kevin has served as an Assessor doing inspections in Mendon since 2015.
  - c. Kevin has 35 consecutive years of experience in many paid and volunteer positions in municipal government, including having been a Selectman. He was also a boy scout leader for many years.
  - d. Kevin will have to learn Shutesbury's Vision Software but has much high-tech employment background, and personal technology experience. Both Kevin and the Board of Assessors feel that Kevin will quickly catch on to the Vision software.
  - e. Assessors also interviewed a consultant whose proposal was not responsive to the Board's needs.
  - f. Susan added that the Assessors are hopeful that the Select Board will act quickly before Kevin accepts a position in another town.
2. Town Administrator Torres offered to call Kevin tomorrow to offer him the position and to set up salary negotiations.

**The next Board of Assessors meeting will be June 18, 2019 at 5:00 PM.**

**Assessors adjourned at 7:00 PM.**

**Respectfully submitted, as approved on June 18, 2019,**

**Leslie Bracebridge  
Assessors' Clerk**

**List of Documents used at the meeting:**

1. June 11, 2019 meeting agenda.