

## **June 16, 2025 Administrative Assessor Search Committee Open Meeting Minutes**

**Members Present:** Town Administrator Hayley Bolton, Administrative Assessor David Burgess, Board of Assessors Members Howard Shpetner and George Arvanitis, and Assessors' Clerk Leslie Bracebridge.

**Members Absent:** J. April Stein. **Guests:** None

**1. The Meeting called to order at 1:15 PM.**

**2. A motion was made and seconded to approve the June 9, 2025 Administrative Assessor Search Committee open meeting minutes.** Approved as written: Arvanitis - aye, Burgess – aye, Shpetner – aye, Bolton – aye, Bracebridge: – aye.

**3. At 1:19 PM a motion was made to enter into Executive Session for the Reason #8 to review applications and to return to open meeting to schedule the next meeting and to adjourn the open meeting:** Arvanitis - aye, Burgess – aye, Shpetner – aye, Bolton – aye, Bracebridge: – aye.

**4. At 3:00 PM the Administrative Assessor Search Committee re-entered Open Meeting.**

**5. Schedule Next Meeting:** A motion was made and seconded to meet at 5 PM on Wednesday, June 25, 2025: Arvanitis - aye, Burgess – aye, Shpetner – aye, Bolton – aye, Bracebridge: – aye.

**6. A motion was made and seconded to adjourn at 3:00 PM:** Arvanitis - aye, Shpetner – aye, Burgess – aye, Bolton – aye, Bracebridge: – aye.

**Respectfully submitted, as approved on June 25, 2025,**

**Leslie Bracebridge, Secretary  
Administrative Assessor Search Committee**

**List of Documents used at the meeting:**

1. June 16, 2024, meeting agenda.