

October 8, 2019 Board of Assessors Meeting Minutes

Board Members Present: Chairman Stephen Schmidt and members Susan Reyes and Diane Jacoby. **Also present:** Administrative Assessor Kevin Rudden.

Diane opened the meeting at 5:15 PM in the Shutesbury Town Hall Assessors office. Steve came in at 5:30 PM.

Meeting minutes:

September 17, 2019 meeting minutes were approved as written.

Review Email/Mail/Phone Calls/Walk-None.

In response to Board request at 9/17/19 meeting, Kevin reported he had an Assessors' Dropbox account and had invited all Assessors and Clerk Leslie Bracebridge to join.

The following Accountant Report was approved and signed:

	<u>Commit. Year</u>	<u>Month Abated</u>	<u>Total Amount Abated</u>
Motor Vehicle Abatements:	2019	September 2019	\$75.53

Discuss 2018 and 2019 Sales:

Kevin discussed parcels sold in second half of calendar year 2017 and all of calendar year 2018 in terms of having our assessment/Sales/Ratios meet Department of Revenue criteria. Kevin reported that they did, and he had submitted the required LA-3 form to the DOR (Massachusetts Department of Revenue). The "New Growth" calculations were also submitted to the DOR.

Review FY2019 Annual Report:

The board deferred this until the next scheduled meeting.

Discuss Excise Tax for Boats:

Kevin brought up the issue of whether the board wanted to assess a tax on boats. The board and Kevin agreed that the cost of assessing and collecting the tax would not equal the amount of revenue received by the town.

Review/sign "Chapterland" Applications: Assessors approved and signed the majority of "Chapterland" applications before them for renewal. Questions were raised on the qualifications of about 10-12 parcels, and these applications were set aside for Kevin and Leslie to obtain answers about and bring back for further review at the next scheduled meeting.

Topics Not Reasonably Anticipated 48 hours in advance of the meeting: None.

The next Board of Assessors meeting will be October 22, 2019 at 5:00 PM.

Assessors adjourned at 6:35 PM.

Respectfully submitted, as approved on October 22, 2019,



Kevin Rudden

Assessor Administrator

List of Documents used at the meeting:

1. October 8, 2019 meeting agenda.
2. September 17, 2019 DRAFT meeting minutes.
3. Draft fiscal year 2019 Assessors Annual Report.