



Shutesbury Board of Assessors
PO Box 264
Town Hall
Shutesbury, MA 01072

Tel: 413-259-3790
Fax 413-259-1107
assessor@shutesbury.org

Motor Vehicle Excise Tax Abatement Information

Motor vehicle excise tax abatement applications must be received by the Assessors' Office within 3 years after the excise was due, or within 1 year after the excise tax was paid, whichever is later. By law, Assessors may only act on late applications in limited circumstances where the excise is still unpaid. Their decisions in those cases is final.

Filing an application does not stay the collection of your excise tax bill. To avoid interest charges and collection action – including non-renewal of your registration – you must pay the bill in full within 30 days of the issue date. You will receive a refund if the abatement is granted.

NOTE: You are not entitled to an abatement if you (1) cancel your registration and retain ownership of the vehicle or (2) move to another Massachusetts city or town during the calendar year. No excise may be reduced to less than \$5.00 and no abatement or refund of less than \$5.00 may be made.

Reason You are Applying for a Motor Vehicle Excise Tax Abatement

Your Vehicle Was...	Required Documentation Regarding Vehicle	Required Documentation Regarding Plate
Sold	Bill of Sale	Plate Return Receipt – or – New Registration Form if Plate Transferred to Another Vehicle
Traded	Trade Paper from Dealer	Plate Return Receipt – or – New Registration Form if Plate Transferred to Another Vehicle
Donated	Donation Receipt	Plate Return Receipt – or – New Registration Form if Plate Transferred to Another Vehicle
Junked	Junk Receipt	Plate Return Receipt – or – Lost Plate Affidavit – or – New Registration Form if Plate Transferred to Another Vehicle
Declared Total Loss	Letter from Insurance Company	Plate Return Receipt – or – Lost Plate Affidavit – or – New Registration Form if Plate Transferred to Another Vehicle
Returned to Dealer (Lemon Law)	Letter from Dealer Certifying Return	Plate Return Receipt – or – Lost Plate Affidavit – or – New Registration Form if Plate Transferred to Another Vehicle
Repossessed	Note from Lienholder	Plate Return Receipt – or – Lost Plate Affidavit – or – New Registration Form if Plate Transferred to Another Vehicle
Exempted	Documentation Establishing Qualifications for Exemption	
Registered in Another City/Town in Massachusetts	Proof of Residency prior to January 1 st of Tax Year (Proof RMV was notified prior to January 1 of address change for registration. NOTE: You must notify the RMV within 30 days of moving and before January 1 to be billed by your new city or town next year.)	
Registered in Another State or Country	Registration from New State or Country	Plate Return Receipt – or – Lost Plate Affidavit
Other	Relevant Documentation	