

Committee Name		
4.26.2016	6 PM	Town Hall
Facilitator	Gayle Huntress	
Minute Keeper	Gayle Huntress	
Committee Attendees	<input checked="" type="checkbox"/> Gayle Huntress <input type="checkbox"/> Asha Strazzero-Wild <input checked="" type="checkbox"/> Craig Martin <input checked="" type="checkbox"/> Frank Cintino <input checked="" type="checkbox"/> Steve Schmidt <input checked="" type="checkbox"/> Ayers Hall <input checked="" type="checkbox"/> Graeme Sephton <input type="checkbox"/> Erick Stocker	
Guest Attendees	Becky Torres	
Approve Minutes from 4/11/2016 <input checked="" type="checkbox"/> Yes <input type="checkbox"/> NO <input type="checkbox"/> Not Applicable		
MBI NEWS and WW NEWS		
Discussion Notes	<p>Craig and Gayle talked to Sean Cunningham (MBI) and Michael Morgenstern (WIPRO) to request Shutesbury's numbers. Said they were working on it and would get them to us, likely by May. We emphasized the need for DETAILED analysis.</p> <p>WW BOD meeting postponed till May 7th. Statewide petition coming out later this week to spurn Governor to action.</p>	
Decisions/Outcomes		
Action Items	Person	Deadline
Permission from selectboard to circulate petition and BB	Gayle	Tuesday
Formation of Financial Subcommittee		
Discussion Notes	<p>Need to do a more focused analysis of WW model and all Plan B's. Will put together team to become experts at all financial models: Steve, Craig, Eric and Kent Whitney (townsperson with extensive business experience)</p>	
Decisions/Outcomes		
Action Items	Person	Deadline
Get WW new financial models	Steve	Friday
Group will meet to do initial dive into data we have	Craig	TBA

Prepping for Town Meeting		
Discussion Notes		
<p>Alternate standalone plan to WW - Action step we could do now - Graeme would create RFP to get designer on board for GPON system. Would give us a cost for what a design would cost. Likely \$30-40K. RFP is free process until we hire the designer. Mount Washington is moving ahead with their own build. Town has been advised that they may or may not get reimbursed by MBI – it will need to prove sustainability. *Want to be able to talk about this at town meeting. Selectboard meeting downstairs tonight. See if we can get this an added non-anticipated agenda item. Need to emphasize that this is a backup plan. It will cost us nothing. It will put us in an excellent position to move forward independently if WW doesn't get approval from MBI.</p>		
Decisions/Outcomes		
<p>Committee recommended unanimously. Got permission to add unanticipated item to Select Board agenda and moved meeting downstairs briefly to meet with them. Selectboard approved plan to draft RFP for network designers and to include with Town Meeting informational session. Risk of the action is perception that we are moving away from WW. Not the case. We are still in full support of a regional cooperative solution, as is SB, but the RFP is a solid actionable step we can take in the case we have to move to building our own network instead of WW.</p>		
Action Items	Person	Deadline
Start RFP	Graeme	May 10
Prepping for Meeting II and Meeting with Governor		
Discussion Notes		
<p>Meeting with governor has been moved to May 10. Michael DiChiara is going to go. Need to meet with him beforehand to give primer. Need to go over Town Meeting presentation as a group.</p>		
Decisions/Outcomes		
Action Items	Person	Deadline
Set meeting time with M. DiChiara – Maybe May 9 th ?	Gayle	May 9 th
Prime agenda item for next meeting on May 5	Gayle	May 5

Wendell Meeting		
Discussion Notes		
<p>No assurance that moving with the cluster will have any benefits. Wendell may be asking for an appropriation for design during town meeting.</p>		
Decisions/Outcomes		
Action Items	Person	Deadline

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MEETING WRAP UP		
Set Next Meeting		
4.26.2016	6 PM	Town Hall
Agenda Items	Go over town presentation Graeme - RFP progress Governor prep Petition	
Adjourn at 8:15 pm		