

Shutesbury Broadband Committee Meeting

3.16.2017 6:30-8:30 Town Hall

Facilitator Gaye Huntress

Minute Keeper Asha Strazzero-Wild

Committee Attendees
 Gayle Huntress Asha Strazzero-Wild Craig Martin
 Frank Citino Steve Schmidt Ayers Hall
 Graeme Sephton Eric Stocker

Guest Attendees Becky Torres (Town Admin), Joyce Braunhut (community member)

Approve Minutes from 2/28/2017 Yes (unanimous) NO Not Applicable (unanimous approval)

Update on MBI

At any time the SB can appoint the 3 member board

- Special Town Meeting
- Scheduled for 3/28- Donna suggests Board of 5 to be voted in
 - Vote to create the 5 member board
 - Susie Mosher will have nomination papers there and outline the process
 - After the Special Town Meeting there will be an election – hopefully by regular Town Meeting but may need to be afterwards due to timing regulations for how soon elections can be held

- Newsflashes:
- New Salem rejected Charter plan
 - Gayle talked to Bill Ennen- he's gotten assurances no town will be forced into the Charter plan (same as with Carolyn Kirk); MBI said they will back off pushing it

- Pole Survey Update:
- 36% done; would have been done by end of month but not sure because of the snow and it's taking extra time to shovel out the poles
 - Focus on the pole survey applications- cost is less if we provide them with additional information such as photos/ additional distance on lowest sag point (Osmosis is doing this)- but only applies to the Eversource poles of which account for less than 5% of our poles.

Gayle emailing with Jim Hemmingway; want to hold a joint meeting to do a deep dive of the build and operations numbers; they want to do a full eval of sustainability- updates include: 1) depreciation reserve no longer needed- just do for the electronics and not the fiber, 2) new ISP provider amounts (worked with Crocker numbers but now we also have other estimates like OTT, WG&E). Focus of the meetings: 1) Operating cost of OTT, WG&E, WW, 2) Detailed build cost and budget (rough estimates). Will follow up in late April since FinComm is too busy until after Town Meeting

Steve, Craig, and Eric to review the budget numbers- rough out the budget- have it ready by end of next week to review on 3/27
 Gayle and Craig to touch base on 3/24 re: how the budget is looking

To consider: When to start contacting the vendors – Graeme to help lead on this work.

To discuss early April: If your department or organization would like to submit a story or announcement to be included, it must be to *Our Town* Editor Janis Gray by the Friday April 7, 2017 deadline.

Action Items	Person Responsible	Deadline
Post on Nextdoor Shutesbury and Town Email about the Info Session about Special Town Meeting	Gayle/ Steve	Monday
Asha to pick up mailing Broadband mailing materials on Friday from Becky and drop off with Linda on Monday	Asha	Monday
Call Princeton to hear what the cable franchise process looks like	Gayle	
Asha to ask Zenya and Becca about refreshments for the Special Town Meeting- plan for 50	Asha	For the meeting on 3/28
Check in with Gabe/ Treasurer to see about funds to spend if we have assurances the money is coming back to us	Steve	Early next week

Set Next Meeting

3.16.2017 TBA TBA

Agenda Items March 27th at 6:30 PM- review the final presentation

Adjourn