

**Meeting of Shutesbury, MA Personnel Board
Thursday August 25, 2022 6:30 PM EDT**

* Virtual Meeting

Virtual Town Hall

Topic: Personnel Board Meeting 8/25

Time: Aug 25, 2022 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

[https://us02web.zoom.us/j/85736125844?](https://us02web.zoom.us/j/85736125844?pwd=bXNGdHhMcVhSOS9CM2hJSStSc2RCdz09)

[pwd=bXNGdHhMcVhSOS9CM2hJSStSc2RCdz09](https://us02web.zoom.us/j/85736125844?pwd=bXNGdHhMcVhSOS9CM2hJSStSc2RCdz09)

Meeting ID: 857 3612 5844

Passcode: 4hSSf4

1-646-558-8656

Meeting ID: 857 3612 5844

Passcode: 118040

Open Meeting

Approve minutes of August 4, 2022 meeting

Continue to work on standard operating practices document for fire chief position

Begin study on determining a policy for including salary range or minimum salary in each job description

Personnel Handbook Policies Review and Updates

Anything Not Anticipated by the Chair 48 hours ahead of the meeting

Adjourn