

**Shutesbury Finance Committee Minutes**  
**Thursday, November 9, 2017 - Shutesbury Town Hall, 7pm**

**Members Present:** George Arvanitis, Eric Stocker, Bob Groves, Jim Hemingway, Weezie Houle and Jim Walton, Elaine Puleo **Members Absent:** **Non-Members present:** Becky Torres, Melissa Makepeace-O'Neil, Jeff Lacey

- 1) Approve minutes from October 26, 2017 as amended.
- 2) Review YTD (FY18) Expense and Revenue Reports (if any changes)
  - a) Select board Secty is over and it will be fully resolved for next year
  - b) The Unemployment line item is in trouble and will continue to be so.
- 3) Update on Regional Assessment
  - a) Data must be reasonable current, available options and independently collected.
  - b) Becky went to the meeting this week. The purpose for the meeting was for the consultant to present the top 3 best methods. S1, S4 and S10 were his top 3.
  - c) The number 1 method he recommendation is based on wanting to have all towns able to pay.
  - d) He recommends S10. The next meeting for the Regional Assessment Committee is on 11/28/17.
- 4) A motion passed unanimously to support the Regional Assessment method S10.
- 5) Reports from Committee
  - a) Broadband – Jim H. –
    1. Design of the network –
      - (1) Home Run – A Single fiber to each house from the main box. Westfield is presenting a design with the Home Run design.
      - (2) GPON – Each fiber is split 32 ways.
    2. Craig Martin's Excel spreadsheet –
      - (1) It covers in detail the expense of operating expenses and the revenue.
      - (2) The WiredWest option – Five of the shared expenses would be less for us if we joined WW. The back haul costs would be cheaper if we were buying in bulk.
  - b) Personnel – George – The fire dept training funding will be coming up in the next few months.
  - c) Buildings Committee – The sidewalk at the school has been replaced / repaired for \$10,000.
  - d) Master Plan Working Group – George – Report on how the last two meetings went.
- 6) Update re: Work with Joe Marcarian. Rewriting by-laws with respect to Building Committee, Finance Committee, and Capital Planning Committee / Capital Need Projections / Budget Presentation  
Becky met with Joe on Tuesday and reviewed the Capital Plan document.
- 7) Meeting adjourned 9:10pm
- 8) Future Meeting Schedule:
  - a) Thursday, November 30, 2017, Capital Planning, Four Town Planning
  - b) Saturday, December 2, Four Town Meeting, Amherst Middle School
  - c) Thursday, December 14, 2017, Fire Dept, Library
  - d) Thursday, December 28, 2017, Highway Dept., 7:15pm, Jeff Lacey, 7:45pm
  - e) Tuesday, January 9, 2018, Select Board, School Committee
  - f) Tuesday, January 16, 2018, Treasurer, Town Collector, Accountant
  - g) Thursday, January 25, 2018, Police,
  - h) Thursday, February 8, 2018, Broadband,
  - i) Thursday, February 22, 2018, Assessor, Capital Planning
  - j) Thursday, March 8, 2018, Select Board, Personnel Committee
  - k) Thursday, March 22, 2018
  - l) Thursday, April 12, 2018
  - m) Thursday, April 26, 2018
  - n) Saturday, May 5, 2018, Town Meeting