

Meeting of Shutesbury, MA Community Action Pioneer Valley Tuesday May 19, 2020 5:30 PM EDT

Virtual Meeting

Zoom meeting

Contact vlucadello@communityaction.us

Board of Directors Meeting

Call to Order & Quorum 5:30pm Charity Day Call to Order & Quorum

5:30pm Charity Day

1.Review of Bylaw Amendment

2.Consent Agenda:

a.Head Start & Early Learning Programs: March-April 2020 Materials

(VOTE to Accept 2a)

HS 1302.102(d)(1)(i)

5:40pm Charity Day

b.Community Action March 17,2020 Board Minutes(VOTE to Approve 2b)

DHCD 29.06(5)(g)(4)

c.Amendment: Community Action

January 21, 2020 Board Minutes (VOTE to Approve 2c)

3. 5:50pm HS&ELP Clare Higgins

Update on Summer Program Funding

4. 6:00pm Bernadette Bean HR Updates

a.Coronavirus Response

b.CAPV Succession Plan

c.CAPV Continuity of Operations Plans

CSBG 4.5

5. 6:20pm Clare Higgins Planning & Resource Development

a.Customer Satisfaction Update

6:35pm Clare Higgins

b.CAPV Board Self-Assessment

6. 6:50pm Laura LaBounty Fiscal

a.CAPV March 2020 (VOTE to Accept 6a)

b.Harmon Financials March 2020 (VOTE to Accept 6b) CSBG 8.7

c.CSBG FY20 2nd Quarter Report

January-March (VOTE to Accept 6c)

d.CAPV Form 990 (VOTE to Accept 6d) CSBG 8.6

e.CAPV Line of Credit (VOTE to Approve 6e)

7. 7:10pm Clare Higgins Executive Director's Report Mar-Apr 2020 (VOTE to Accept 7) CSBG 5.9

8. 7:40pm Clare Higgins Update on Board Membership CSBG 5.5

9.7:50pm Charity Day Any New Business?

8:00pm Charity Day VOTE to CLOSE the Meeting