Meeting of Shutesbury, MA Community Action Pioneer Valley
Tuesday July 23, 2019 5:30 PM EDT

CAPV
56 Vernon St., Northampton, MA

1. Introductions – Guests: DHCD staff
2. Consent Agenda
   a. Approval of May 21, 2019 Board Meeting Minutes
   b. Approval of June 20, 2019 Executive Comm. Minutes
   c. Head Start & Early Learning Programs
      i. Reports (Dir Report /Agendas /Minutes /Budget)HS Program
         Perform Standards 1302.102(d)(1)(i)
   3. Approvals
      a) Executive Director’s Report CSBG Organizational Standard 5.9
      b) Revised Personnel Handbook HS Act Sec 642 Powers and
         Functions of
         Head Start Agencies (c) (1) (E) (iv) (V) (cc) and (c) (1) (E) (iv)
         (XI), CSBG Organizational Standard 8.7
      c) Risk assessment CSBG Organizational Standard 4.6
      d) BOD Seat Robert Bainin
      e) Continuity of Operations Plan
      f) Contract Signatories
      g) Finance Solar Roof Panel Project
      h) Jackie Brousseau-Pereira transfer from Private Rep to Public
         Rep
   4. Presentation
      a. Energy – Peter Wingate
   5. Finance
         Organizational Standard 8.7
   6. Old Business
      a. HS&ELP Education Advisory Mtg: July 25th 3:30 - 5:00
         Vernon Street
      b. HE&ELP Vacancy Planning
   7. New Business
      a. Triannual Community Assessment Response and Strategic
         Plan (CARSP) – Steering Committee
      b. ED Performance Appraisal – starts in August CSBG
         Organizational Standard 7.4