

**Meeting of Shutesbury, MA Record Storage Advisory Committee
Wednesday May 22, 2019 11 AM EDT**

Town Hall

1 Cooleyville Rd. Shutesbury, MA 01072

*Approve minutes from 3/27/19

*Shredding update

*Plan meeting in July for boards and committee record retention and record storage needs

*Discuss winnowing process chart to narrow list of recommendations

*Forward momentum

Any unanticipated business