COMMUNITY ACTION PIONEER VALLEY

Board of Directors Meeting

Wednesday, November 14, 2018

Dinner & Meeting: 5:30 – 8:00pm

56 Vernon St. Northampton MA

TOWN OF SHUTESBURY ROADTOWN 1735 JUNE 30 1761

Posted in accordance with the provisions of MGL 30A, ss 18-25

posted on 11/8/18 11:15am

AGENDA

1. Welcome New Board Members

2. Consent Agenda
   a. September 26, 2018 Minutes
   b. October 18, 2018 Minutes
   c. Head Start & Early Learning Programs (HS&ELP)
      i. Reports (Dir Report/Agendas/Minutes/Budget)
      ii. Program Goals-Updates Oct '18
      iii. Work plan handout for PC final
      iv. Governance Planning Calendar year 18-19
      v. PIR Summary & Analysis

3. Approvals
   a. Executive Director Report — CSBG Organizational Standard 5.9

4. Trainings - Head Start and Early Learning Programs and Community Action
   a. HS&ELP Governance Training HS Act 642 Powers & Functions of HS Agencies (d) (3), HS Program Performance Standards 1302.12 (m) (1)
   b. Community Action Board Annual Training — CSBG Organizational Standard 5.8
      i. History of Community Action
      ii. Community Action Programs, People, & Alphabet Soup
      iii. Board Roles & Responsibilities
      iv. Budget Overview
      v. CSBG Overview
      vi. Financial Oversight Responsibilities

5. Finance — CSBG Organizational Standard 8.7
   a. Community Action Financial Report
   b. CA Enterprises End of Year Financial Report

6. Old Business
   a. CARSP (Strategic Plan) Update – Ann Darling — CSBG Organizational Standard 6.5
   b. CSBG Reporting Update - Jane Lynch
   c. Annual Meeting Award Discussion
   d. Board Self-assessment

7. New Business
   a. Conflict of Interest Forms for new members — CSBG Organizational Standard 5.6

Next Meeting of the Full Board: Tuesday January 15, 2019 at 393 Main Street, Greenfield