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1/16/18  
11:30 AM

**SHUTESBURY PUBLIC MEETING NOTICE**  
Posted in accordance with the provisions of MGL 30A §§18-25

**Name of Committee:** Record Storage Advisory Committee

**Place of Meeting:** Town Hall

**Room Preference:** [Click here to enter room preference](#)

**Day:** Wednesday    **Month:** January    **Date:** 24

**Time of Day:** 11:00    AM  PM

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**Agenda:**

Approve minutes of 11/15 and 12/20 meetings

Old Business: Data Logger Placement

Materials for Flat File storage

Annual Budget for archiving materials

Meeting process

Identifying next steps to using flat file.

New Business: questions and issues about record storage that our research so far has raised

Any and all record storage space possibilities

Field trip(s)

[Click here to enter agenda items](#)

*Topics not reasonably anticipated 48 hours prior to the meeting.*

***Fragrance Free Event***

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Posted by: S. Mosher

Date: 1/10/2018