

Please attend fragrance free
Shutesbury Recreation Agenda
1 Cooleyville Rd.
Shutesbury, MA 01072
9:00 a.m.
Monday, November 27, 2017

Posted: 11/20/17
At: 5:00pm -amend
By Susie Mosher



posted in accordance with the
provisions of MGL30A, sec. 18-2

9:00am Call to Order
Review of agenda

Discussion Topics (*see below; normally taken in order listed*)

1. Committee organization
2. Open Meeting Law packet review
3. Election of officers
4. Review by law, and budget
5. Discuss how to sponsor a program
6. What is involved in hiring and paying, an instructor,
7. Fundraising, fee collection,
8. Required public notifications, participant communications,
9. Scheduling, opening and preparing facility for events

And any other issue not reasonably anticipated by the Chair of the Committee
Adjourn

Any other topics or walk-ins

Persons with chemical sensitivities are advised to call the ADA Coordinator as no meeting can be guaranteed to be 100% smoke/chemical/fragrance free.