Posted sm
8/24/17
9:30 am

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

Personnel Board
Town of Shutesbury
Agenda 8/31/17
7:15 pm at the Shutesbury Town Hall

- Any personnel actions
- Review Performance Review Forms and process as well as underlying principles and instructions on developing goals
- Review job description of administrative secretary; # of hours needed for the job and consideration combining with a position of job of land use secretary
- Any other unforeseen items not anticipated by the chair.