



Posted in accordance with the provisions of MGL 30A, ss 18-25

posted on  
10/14/16  
3:00 pm

Please attend fragrance free

**Shutesbury Selectboard Agenda**

**1 Cooleyville Rd.,  
Shutesbury, MA 01072**

**7:00 p.m.**

**Wednesday, October 19, 2016**

7:00pm Call to Order  
Review of agenda

Discussion Topics (*see below; normally taken in order listed*)

- 7:00pm 1. Clarify Selectboard mandate for Web Committee - what is the scope and latitude to maintain website?
- 7:10pm 2. Clarify role of Web Committee regarding email communications.
- 7:20pm 3. Clarify status of policies – Status quo? Rewrite? Add new media?
- 7:30pm 4. Discuss the proper outreach means to have old info purged or updated by boards, committees and departments; (needs to come from Selectboard??)
- 7:40pm 5. Attempt to reach an agreement of who should be doing that outreach, and who will do the work.
- 7:50pm 6. Discuss elimination of dead/vacant boards, committees, work groups from the website.
- 8:00pm 7. Discuss budgeting (through Selectboard) for website maintenance costs. Who will do it? What will they do? What will they not do? How much time would that take. At what rate?

*And any other issue not reasonably anticipated by the Chair of the Committee*  
Adjourn

Future Select Board Meetings:

October 20, 2016 Tuesday, 6:30pm Shutesbury Town Hall Meeting Room

**All Chairs/Dept. Heads Meeting - October 25, 2016 Tuesday, 6:30pm Shutesbury  
Town Hall Meeting Room**

November 1, 2016 Tuesday, 6:30pm Shutesbury Town Hall Meeting Room

Any other topics or walk-ins

Persons with chemical sensitivities are advised to call the ADA Coordinator as no meeting can be guaranteed to be 100% smoke/chemical/fragrance free.