



Please attend fragrance free

**Shutesbury Selectboard Agenda**

1 Cooleyville Rd.,

Shutesbury, MA 01072

6:30 p.m.

Tuesday, July 26, 2016

Posted  
7/22/16  
12:30 sm

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

Call to Order 6:30pm  
Review of agenda

Open Public Comment 6:35pm  
(time allotted at discretion of the Chair)

Discussion Topics (see below; normally taken in order listed)

1. Official Town Use of Next Door Shutesbury Discussion 6:45pm
2. Discuss Timing of Native American Recognition meeting 7:30pm
3. Digital Packet Discussion
  - a. Can we eliminate hard copy packets for each meeting?
  - b. Timing of when digital packet needs to be available
4. Agenda Development Schedule
  - a. Close out topics for agenda on same day for every meeting
  - b. How to handle "last minute" issues
5. Selectboard Committee Reports-Reports from Selectboard members on other committees.
6. Schedule next employee review session
7. Preliminary discussion on format of All Boards meeting
8. Determine author for FY16 Selectboard Annual Report
9. Town Administrator Updates

Administrative Actions to Consider

1. Sign Painting Contract with Renaissance Painting
2. Sign acknowledgement letter to Janet MacFadden
3. Appoint Jean Footit to Council on Aging
4. FCCIP (Franklin County Coop Inspection Program) representative
5. Selectboard Minutes of 5/31/16, 6/14/16, and 7/12/16
6. Vendor Warrants
7. Payroll Warrants

Executive Session for Reason #3, Salt Issue

*And any other issue not reasonably anticipated by the Chair of the Committee*  
Adjourn

Future Select Board Meetings:

August 9, 2016 Tuesday, 6:30pm Shutesbury Town Hall Meeting Room  
August 16, 2016 Tuesday, 6:00pm Shutesbury Town Hall Meeting Room  
Working Meeting- Selectboard Policy Manual  
August 23, 2016 Tuesday, 6:30pm Shutesbury Town Hall Meeting Room

Any other topics or walk-ins

Persons with chemical sensitivities are advised to call the ADA Coordinator as no meeting can be guaranteed to be 100% smoke/chemical/fragrance free.