Meeting Agenda - Shutesbury Web Committee

Meeting Date: Tuesday November 17, 2015   Town Hall – 7:00 pm

Convene   :   PM

Minutes taken by:

Attendance:

Old Business

1 – Posting of Minutes to website – Board / Committee pages; those with no pages now; enhanced list by Paul for Select Board (SB) reference.

2 – All Boards Meeting (October 20, 2015) follow up: MD – status update? No info put out yet by SB.   Three responses to All Board discussions – School Cmte postings; Community Preservation Committee email confirmed; Finance Cmte password given to: via SM
Any other responses?

Next steps to be taken?

3 – 'Classified page' of open town positions, no info from Town Admin. Update by MD?

New Business:

4 – Domain name renewal tghrough GoDaddy - PV

5 - Screening of web content requests – hierarchy, routing, compliance with policy.
      Review draft by Paul.

6 – Website policy and town Announce email policy. Review & discuss – (including use of Nextdoor Shutesbury vs Town web and email list)

Outside links; "town" links (not www.shutesbury.org sites) with outside content – ie: elementary school newsletter, library

Access to use or post by those who are not town boards / committees / officials

7 – Committee member reviews of website – content, features, possible changes to explore.

Consider a survey of residents to solicit feedback?

8 – Past Minutes – review and approval

9 - Other business unanticipated by the Committee

List of referenced documents.