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9/14/15
3:45 pm

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POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

COA Agenda for Wednesday October 14, 2015 at 5:30pm

Approve minutes of last meeting (September 9th)

Updates/discussions:

- **Open House review, thoughts**
- **Susie Mosher Open meeting law, swear member in for 2015**
- **Senior Lounge use policy, ie Select Board request to use table/chairs, Gift of Imperfection request to use room 4-6 Tuesdays**
- **Ziporah Hildebranth to discuss/demonstrate program ideas (6pm)**
- **Annual Report review draft**
- **Updates, Med ride, programs, other items**
- **Next Pot luck November 3rd.**
- **Other items FUTURE: (review 2015 expenses, and 2016 budget)**

Confirm next meeting November 11th

Important dates

- | | | |
|------------------|-----------------|------------------------|
| ✓ Tai Chi | every Wednesday | 7:15pm (on-going) |
| ✓ Coffee drop-in | every Monday | 10:00-12:00 (on-going) |
| ✓ Foot Clinic | October 19th | 9:00am-12:00 |
| ✓ Pot Luck | November 3 | noon time |
| ✓ COA | November 11 | 5:30pm |

Adjourn

Below is Use of Senior lounge policy that was discussed but never voted.

COA DRAFT POLICY ON USE OF LOUNGE AND FURNITURE

Now that the Senior Lounge renovations are complete, the room and furniture makes the space very attractive for different groups using town hall. The Council on Aging, whose mission is to provide service and programs to senior citizens in Shuttesbury, would like to adopt the following policy regarding sharing the senior lounge and furniture. We are very grateful for all the assistance from a variety of committees and staff that worked hard to make the lounge a comfortable space.

1. The senior lounge will be available first for all the COA different programs and activities. The COA will make every effort to post in advance their use of the room.
2. When the COA is not using the room, other groups and committees can use the room. If they move any tables and furniture we respectfully request that they be returned to their original location.

11/19/14

Meeting starts at 5:30pm, followed by tai chi at 7