

Shutesbury Board of Selectmen October 11, 2011 Meeting Minutes

Members present: Chairwoman Elaine Puleo and members Al Springer and April Stein.
Also Present: Administrative Secretary Leslie Bracebridge recording.

Meeting opened at 6:30 P.M. at the Shutesbury Town Hall

Appointments

Police Chief Harding and Sergeant Wall were tied up with police matters and unable to attend the Select Board meeting.

Topics

1. Selectmen unanimously voted to sign the Massachusetts Emergency Management Agency's (MEMA) proposed **Public Works Mutual Aid Agreement**. They also **re-signed the Public Safety Mutual Aid Agreement previously voted and signed**, but apparently crossed paths in the mail before MEMA sent out a second request letter.
2. **Selectmen reviewed an inquiry letter from Franklin County Regional Preparedness Program Manager Tracy Rogers who is offering to prepare a disaster recovery plan for Franklin County towns.** Selectmen tabled action until they receive feedback at their next meeting.
3. **Fire Station Meeting with DEP on 10/24 – prepare:** Elaine listed the questions that she has:
 - How much gasoline was taken out with the soil during the 2010 dig?
 - How much gasoline is still under the fire station?
 - How much was taken out by the Soil Vapor Extraction (SVE) pilot test?
 - How feasible is the proposed SVE program, given our site's water table and construction?
 - How feasible is it to use SVE if the gasoline is migrating out?
 - How much will it cost to keep the SVE system going for a specific period of time?
 - How low must the soil reading be before we reach closure.
 - How much would it cost to use SVE versus the cost of re-digging re-contaminated soil from the migrated gasoline?
 - Al asked: Can we physically contain the gasoline under the station?

Selectmen will attend the October 24 meeting at the Department of Environmental Protection (DEP) Springfield office with DEP officials and Licensed Site Professional Jim Okun of O'Reilly, Talbot & Okun to get answers to their questions. They will schedule a meeting with the Finance Committee on the evening of September 24 regarding this topic so that the town's options can be reviewed in time to make report on Town Meeting floor the following evening, October 25.

4. Selectmen will get the final costs of the tent, tables and chairs rented for the **250th Moonlight Ball** from Becky at their next meeting.
5. Selectmen will await the report of the Capital Planning Committee's Saturday meeting regarding the Special Town Meeting Warrant Article concerning the proposed library.

Select Board Action Items

1. **Selectmen unanimously voted to appoint the list of election officers as recommended by the Town Clerk in keeping with MGL 54§12.**
2. Selectmen did not have information concerning the **EMS Service Zone Plan with the Amherst Fire Department.**
3. **Selectmen re-signed the Mutual Aid Option form for the Statewide Public Safety Mutual Aid Agreement (if needed)** as in Topic #1 above.

4. **Selectmen unanimously voted to sign the Mutual Aid Option form for the Statewide Public Works Mutual Aid Agreement as in Topic #1 above.**
5. **Selectmen unanimously voted to sign a Personnel Action Form (PAF) for Timothy Batchelder.**
6. **Selectmen signed payroll warrants totaling \$159,927.22.**
7. **Selectmen signed vendor warrants totaling \$81,050.71.**
8. **Selectmen unanimously voted to approve the minutes of Sept. 27, 2011 as written.**

Topics the Chairman Could Not Reasonably Have Anticipated

1. **Selectmen unanimously voted to approve the use of the town hall lower level meeting room by the 250th Anniversary Celebration Committee for a J.R. Greene presentation on the creation of Quabbin Reservoir.**
2. **Selectmen unanimously voted to put information about the October 25 Special Town Meeting Announcement on the new plastic sign that has been used for special events even though it means “bumping” the flu clinic and the cemetery walk notices as the Special Town Meeting has some very important and historic votes that need full town consideration.**
3. **Elaine received and delivered a signed copy of the Flu Clinic Vaccine Administration contract with the University of Massachusetts.**
4. **Elaine received information on the the Franklin County Sheriff’s Office’s work to establish a regional dog control program for communities in Franklin County. A meeting will be held on Monday, October 18. The information will be passed to the Town Administrator.**
5. **Selectmen unanimously voted to give permission to Michael Norton to conduct a bike race through Shutesbury, presumably next spring though the letter sent states April 24, 2011.**
6. **Selectmen received copies of the Certification of Free Cash in the amount of \$878,898. The town needs to remember that it will need to return \$200,000 to the American Recovery and Reinvestment Act funds used to clean up the soil at the Fire Station. With Free Cash certified, the October 25 Special Town Meeting can vote to use free cash.**
7. **Selectmen received a notice from the W. D. Cowls Land Company concerning a conservation restriction which will be placed on some of their land in Shutesbury. The purpose of the letter is to offer the town the opportunity to have deeded vehicular access to the property, if needed, in lieu of any previous informal agreements as once the Conservation Restriction is in place, only deeded vehicular access will be allowed. Selectmen needed more feedback before they could respond to this offer/request.**
8. **Selectmen received in their packets an offer from ruralplanningassociates@crocker.com signed by resident and Planning Board member Jeff Lacy to sign support of a “Comprehensive Land Use Reform and Partnership Act” proposal. No action was taken.**
9. **Selectmen received in their packets a September 2, 2011 letter from the Commonwealth of Massachusetts Department of Housing & Community Development concerning Shutesbury’s subsidized Housing Inventory with an offer for Selectmen to request new units if applicable. No action was taken.**

The Select Board **adjourned at 7:30 P.M.**

Respectfully submitted,

Leslie Bracebridge
Administrative Secretary