

**Board of Selectmen
April 26, 2011 Meeting Minutes**

Members Present: Chairman Elaine Puleo, Al Springer, and J. April Stein

Also present: Town Administrator Rebecca Torres and Administrative Secretary Leslie Bracebridge

Meeting opened at 6:39 PM.

Appointments

6:35 PM: Police Chief Harding was not present to meet with the Select Board.

7:00 PM: Moderator Penelope Kim and Finance Committee Chairman Patrick Callahan and Finance Committee members: George Arvanitis, Lori Tuominen, Weezie Houle, Rus Wilson and Gary Hirschfield met to review the May 7 Annual Town Meeting warrant.

1. Article #1, department reports will be at the beginning of the meeting.
- The Library's instructional session on how to use the online catalogue to reserve books will be at the end of town meeting.
 - Chairman Lori Tuominen will speak for the Library Facility Needs Assessment Committee.
 - Chairman Karen Traub will speak for the Trustees.
 - Chairman Mosher will speak for the New Shutesbury Library Capital Fundraising Committee.
- Finance Committee and the School Committee reports will come later, near their respective articles from their respective committee chairmen, Patrick Callahan and Michael DeChiara.
- Co-Chairs Elaine Puleo and Clif Read will report for the Shutesbury Education Study Committee.
- Town Administrator Becky Torres will report on the Leaking Underground Storage Tank (LUST) in the context of the budget.
2. At 9:30 AM there will be a break for a visit from Representative Stephen Kulik and Senator Stan Rosenberg in recognition of the 250th celebration of the incorporation of Shutesbury.
3. A 2/3 vote is required for Article 2 because the Select Board is giving up its authority.
4. Community Preservation Committee (CPC) Chairman Donald Fletcher will be calling Moderator Kim to discuss the CPC sponsored Articles 3 to 6.
5. Town Administrator Becky Torres will speak to Article 7 concerning retiree benefits.
6. Town Administrator Becky Torres will prepare the motions to distribute to the Select Board and the Moderator.
7. April Stein will speak to Article 8, the annual article regarding a member of the Board of Health serving as the Board of Health Administrative Consultant.
8. School Committee Chairman Michael DeChiara will speak to Article 9 concerning the start date of School Committee members.
9. Should the final wording for Article 10 include the May 7 revision date? Town Counsel has previously reviewed the warrant and did not say it was needed.
10. Town Administrator and delegate to the Wired West Coalition Becky Torres and Broadband Committee member and delegate to the Wired West Coalition Weezie Houle will speak to Article 11 concerning establishment and maintenance of a municipal lighting plant necessary for the operation of a telecommunications system. There will be 4 handouts. There was an informational meeting.
11. The Finance Committee will be asked to report after Article 11.
12. Highway Superintendent Tim Hunting will be asked to speak about the need for the new Highway truck in Article 12.
13. It is not expected that new Regional School Superintendent Geryk will be present. Regional School Committee representative Kristin Luschen should have a report before Article 13. Becky will research if Superintendent Geryk and/or Kristin can be present to speak.

14. Budget Article 14 will be taken by sections for questions and then there will be one vote on the very bottom line.
15. In the absence of Capital Plan Committee Chairman Ellen McKay, Town Treasurer Gabriel Voelker and Capital Plan Committee member Jeff Quackenbush will be asked if either are able to be present to speak to Article 16. If neither are available, then either Finance Committee Chairman Patrick Callahan or Town Administrator Becky Torres will explain Article 16.
16. Articles 17, 18, 19 and 20 are annual articles requiring little explanation.
17. Selectmen will sponsor the Article 21 Charter School Resolution supporting funding charter schools directly out of a state budget line.

At 7:45 PM the Town Moderator and the Finance Committee left the meeting.

Topics

1. **Fire Station Update – Soil Vapor Extraction (SVE) report/holding:**
 - The water table is too high to run the pilot test. Nothing more will be done until it goes down.
2. **Bottle Bill/Select Board or Town approval of resolution:**
 - Selectmen unanimously voted to sign a letter of support for the MassPirg Public Interest Advocate group’s Bottle Bill resolution in support of updating the Massachusetts Bottle Bill.
3. **Final Warrant:**
 - See review of the warrant in appointments above. See vote to approve and sign in actions below.
4. **Final FY 12 Budget:**
 - See Select Board vote in Select Board Actions below.
5. **Discussion of 8/21/11 Educational Study Committee Meeting with Legislators:**
 - Good meeting. The Committee is probably looking toward crafting a 3-town K – 6 outer region (of Amherst) and Senator Rosenberg and Representative Kulik will look into methods of financial assistance during the transition. There is no problem with dissolving Union 28. Leverett and Pelham showed interest in the idea.
6. **Union 28 Agreement:**
 - Selectmen unanimously voted to sign a letter requesting special legislation pertaining to sharing the expense of Union 28 personnel health insurance benefits.
7. **Wendell Road:**
 - Selectmen reviewed a response letter from the Town Administrator to a resident of Wendell Road whose driveway got washed out during a March rain storm. The Select Board recommended that the Town Administrator send the letter delineating town Highway Department responsibilities.
8. **Investment Policy:**
 - Selectmen will review an investment policy that needs to be signed before May 16.
9. **250th Ball Triathlon Fundraiser – get names and updates:**
 - There is less enthusiasm for doing a Triathlon Fundraiser. There would be a lot of work involved in organizing it and many volunteers would be needed.
10. **Any other topics the Chairman could not reasonably foresee:**
 1. Elaine inquired about the 4/18/2011 Emergency Management Team meeting:
 - The license to operate the local Highway and emergency radios has been found under the Town of “Sutesbury,” so in reality, Shutesbury is licensed through 6/9/2014. EMD Tibbetts will continue researching the best options for Shutesbury meeting the January 1, 2013 narrow-banding deadline.
 - Elaine reported that she met someone who can explain how an emergency response team might in practice drills fill the gap left when the activity of TRIAD officers visiting seniors in their homes was reduced through budget cuts.

2. Selectmen would like to re-start Friday morning meetings with Chief Harding. April will meet with Chief Harding this coming Friday at 8 AM followed by Al on May 6 and Elaine on May13. They will continue in the same rotation.

Select Board Actions

1. **Selectmen unanimously appointed Linda Lau to the 250th Celebration Committee:**
2. **Selectmen unanimously voted to approve the minutes of April 12, 2011 as written.**
3. **The Select Board unanimously voted to approve the May 7, 2011 Annual Town Meeting Warrant.**
4. **The Select Board unanimously voted to approve the FY 12 Budget.**
5. **Selectmen signed vendor warrants totaling \$420,902.78**
6. **Selectmen signed payroll warrants totaling \$80,079.97**

Meeting adjourned at 8:20 PM

Respectfully submitted,

Leslie Bracebridge
Administrative Secretary