



**Town of Shutesbury  
Personnel Board**

DATE POSTED: This box for Town Clerk's use.
1/16/15
TIME: 6:30 AM (PM) Circle one

**Agenda  
1/15/15  
Town Hall  
7:15 PM**

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

**Agenda:**

- **Approve Minutes from 12/12/14 meeting**
- **Personnel Actions**
- **Prepare for Contract Negotiations with:**
  - **Police Union (Ralph, PB; Rus (FC); April SB)**
  - **Town Administrator (Elaine Puleo (SB); Al Hanson (FC); George (PB))**
  - **Highway Superintendent (April PB; Mike Vinskey (SB); Eric Stocker (FC))**
  - **Fire Chief (Cathy Carey, PB; George FC; Elaine SB)**
- **Performance Review follow-up**
- **Develop Exit Interview/Policy for employees**
  - **return of keys**
  - **benefits**
  - **reason for leaving**
- **Any unanticipated business**