



**Personnel Board Agenda
Town of Shutesbury
6/20/13
7:15 pm
Shutesbury Town Hall**

DATE POSTED: This box for Town Clerk's use. 6/18/13
TIME: 7:15 AM PM Circle one

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

1. Approve Minutes from 5/16/13 meeting
2. Complete FY 2014 Personnel Action Forms
3. Complete compilation of the employee handbook
4. Any other unanticipated business
5. Meeting schedule for summer:
 - a. August 15, 2013
 - b. No meeting in July.