

**Town of Shutesbury
Personnel Board
Agenda
2/21/13
7:15 PM
Shutesbury Town Hall**



DATE POSTED: This box for Town Clerk's use. 2/18/13 46
TIME: 6:15 AM PM Circle one

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

1. **Minutes from 1/17/13 Meeting**
2. **Financial Team**
 - a. **Comparison of salaries with other comparable neighboring small towns in Franklin County**
 - b. **How does the compensation for Shutesbury's Financial Team line up?**
 - c. **Make recommendations to Fin Com as indicated**
3. **COLA recommendations for Fin Com**
 - a. **Review FRCOG summary of neighboring towns**
4. **Follow-up with Town Admin Meeting with Dept Heads regarding goal setting/performance review**
5. **Re-sent to ZBA the proposed job description for ZBA clerk**
 - a. **Feedback from ZBA?**
6. **Compilation of changes to Personnel Handbook and Job Descriptions**
 - a. **Follow up**
7. **Any unanticipated business**