

Shutesbury Board of Selectmen Tuesday December 4, 2012 Meeting Minutes

Members present: Chairwoman Elaine Puleo and members Al Springer and April Stein.

Also Present: Town Administrator Rebecca Torres, Administrative Secretary Leslie Bracebridge recording. Chairman Puleo opened the meeting at 6:05 P.M. at the Shutesbury Elementary School.

Appointments

Police Chief Harding:

- The Ford Explorer is in the shop for an intermittent brake light signal. It could be expensive to tract down the problem in the wiring. Discussed examples of where the installation of the extra lights and radios required on police vehicles has later caused electrical problems to vehicles.
- Scheduling.
- Jessie is taking the necessary steps to go to the Academy.

Clark Auto Wrecking Class III Auto license:

- Sarah Clark met with the Board of Selectmen to request issuance of the annual Clark Auto Wrecking Class III auto dealer license. There have been no changes from the previous year.

Selectmen unanimously voted to waive the annual public meeting for the renewal of the Clark Auto Wrecking Class III Auto License and unanimously voted to approve the license for 2013 at the same rate as last year of \$85.

Topics

1. Engineering proposal for Highway Trusses & Highway truss bid results:

- The Building Committee asked Becky to go out to bid for truss replacements on the salt shed.
- Bids came back higher than anticipated.
- Wendell Engineer Bob Leet who previously signed repair plans for the Old Town Hall and the Elementary School roof met with the Buildings Committee and offered to do an engineering plan to repair the Highway Salt Shed trusses for \$500.
- The Buildings Committee request that the Board of Selectmen vote as to whether to make a repair or a full truss replacement.

A motion was made seconded and unanimously voted to approve a contract with Bob Leet for \$500 for an engineering plan to repair the salt shed roof instead of a full truss replacement.

2. Union 28 Health Insurance agreement between the 5 member towns:

- Should there be one check for everyone or 4 or 5 checks to everyone?
- Becky reviewed when the remaining towns should sign the agreement in the coming week.

A motion was made seconded and unanimously voted to approve the benefits agreement for Union 28 employees with the other Union 28 member towns.

3. Letter from Sunderland Board of Selectmen and Fire Chief regarding collaboration:

- Becky wanted the Selectmen to be aware of the letter but suggested discussion be tabled until Chief Tibbetts is available to join the meeting.
- Leverett has put together a study committee for their regional relationships.

4. Daffodils around the guideboard on the town common – request by the Historical Commission:

- Historical Commission member Julia Taylor offered to donate Dutch bulbs to be planted around the recently moved guideboard. The Commission asked if the Select Board should pre-approve this.

Selectmen unanimously voted to authorize the bulbs be planted around the guideboard.

5. ~~Lot O-32~~ Fire Station memo from O'Reilly, Talbot & Okun (OTO):

- Selectmen questioned why OTO had not done a baseline water test prior to the in-situ chemical oxidation (ISCO) procedure was done on June 14, 2012.
- We have PID readings, but not water readings. The well may have been low in June.

- Becky will talk to OTO Engineer John Henry and Department of Environmental Protection (DEP) Acting Regional Director Eva Tor and Brownfields Manager Bernard “Ben” Fish to see if there is a way to show what was done.
- The biggest thing is, “Do we have evidence that the site is in a better place than before the ISCO?”
- We have the interim report.

6. **Meeting with ALTRU update:**

- Becky met again with Sustainable Strategies 2050 founder and Consultant for Cinda Jones Rayo Bhungara, ALTRU Simply Sustainable Energy consultant Jeffrey J. Macel, and W.D. Cowls President Cinda Jones regarding possible solar farms in Shutesbury:
- In Becky’s continuing efforts to negotiate the best rate for Shutesbury’s energy credits.
 - Becky showed how the distribution rate is different for national grid.
 - Rayo and Cinda said they are looking at the whole picture including consideration of the property tax.
 - They could potentially go to .065 rather than .05. Becky is hoping that they can go up to a penny.
- Bottom line: Rayo and Cinda want to get an idea from Shutesbury Assessors how they would be assessed for a solar panel farm.
 - Our Assessors have never assessed a solar panel farm.
 - There are many factors including depreciation of equipment.
 - Assessors are consulting with other towns.
- Permitting has nothing to do with the rate of reimbursement to the town – that’s regulatory.
 - Until they go through permitting they will not know if the site is workable.
- Cinda was trying to think of creative ways to be helpful to the town instead.
- Becky told them repeatedly that the town supports the project.
- Becky promoted a concept that over time compensation to the town could be increased based on what they get.

Select Board Action Items

1. Award Surplus Equipment Bids:

- **Results of bid opening on Friday, November 30 attached.**

Selectmen unanimously voted to award the surplus equipment put out to bid to the highest bidders.

2. Agreement for calculation of school related town expenditures between the Shutesbury School Committee and for the Town of Shutesbury.

- Union 28 Director of Finance & Operations Mike Kociela told Becky that the agreement should have been signed annually. There is no record of it ever having been signed before.
- The annual agreement states that the town financial information related to the schools will be reported in the school reports to the state.
- The agreement has already been signed by the School Committee Chairman Clif Read.

Selectmen unanimously voted to sign the annual agreement for the calculation of School-related Town expenses for the purpose of reporting on the Department of Education End of Year Pupil and Financial Report.

3. Unanimously voted to approve the 11/20/2012 Select Board minutes.

4. Selectmen unanimously voted to appoint Montague Road resident Margaret Ross to the Recycling Committee.

5. Selectmen unanimously voted to appoint Julie Stepanek to the Cultural Council effective December 3, 2012

6. Selectmen signed payroll warrants totaling \$101,481.04.

7. Selectmen signed vendor warrants totaling \$65,391.50.

Topics the Chairman Could Not Reasonably Have Anticipated

- The Highway Department removed the beaver debris at the box culvert at the Fisk Brook entry to Lake Wyola today.
- The Highway Department has made a nice new culvert on Wendell Road.
- **Selectmen unanimously voted to grant their permission for the Sugarloaf Mountain Athletic Club to use Pratt Corner Road from the Amherst/Shutesbury line to Cushman Road and Cushman Road to Market Hill Road at the Amherst/Shutesbury town line for their Sunday, February 24, 2013 10-mile road race.**

The Select Board adjourned at 6:56 P.M. to attend the Shutesbury School Committee sponsored Union 28 Community Forum and Community Discussion.

Respectfully submitted,

Leslie Bracebridge
Administrative Secretary

ATTACHMENT:

Results of November 30, 2012 Surplus Equipment Bid Opening

Meeting Opened at 4 PM

Present: Town Administrator Rebecca Torres, Highway Superintendent Timothy Hunting and Administrative Secretary Leslie Bracebridge

<u>BIDDER NAME / ADDRESS</u>	<u>BID AMOUNT</u>	<u>COLLUSION FORM? Y/N</u>
<u>XL 350 Ford: Additional Equipment Fisher Plow and Additional Equipment – Ice-o-Way sander</u>		
Gavin Tobin Davis St. Greenfield MA (413) 775-3498	\$4106.10 (with sander)	NO-----Non-conforming Bid
Bryan Barlow Barlow Excavating Paving P.O. Box 386 Turners Falls MA (413) 325-5596	\$4106.10 (with sander)	NO-----Non-conforming Bid
Richard Cornwell 431 Brattleboro RD Bernardston MA 01337 (413) 648-9214	\$3,251.50 (and equipment)	YES
Thomas G. Clark Clark Auto Wrecking 161 Pratt Corner RD Shutesbury MA 01072	\$4,480.00	YES

Daniel Matuszko Matuszko Trailer Repair 712 Amherst RD Sunderland MA 01375 (413) 548-9773	\$5,001.99 (with sander & plow)	YES
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William W. Clark William W. Clark Excavating 22 Pratt Corner RD Shutesbury MA 01072 (413) 259-1411	\$4,995.00 w/additional equipment	YES
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<u>BIDDER NAME / ADDRESS</u>	<u>BID AMOUNT</u>	<u>COLLUSION FORM? Y/N</u>
<u>500 Gallon Fuel Tank</u>		
Thomas G. Clark Clark Auto Wrecking 161 Pratt Corner RD Shutesbury MA 01072	\$211.75	YES
William W. Clark William W. Clark Excavating 22 Pratt Corner RD Shutesbury MA 01072 (413) 259-1411	\$250.00	YES
<u>Ford Crown Victoria – 1999</u>		
Darian Tatros (413) 824 -8928	\$210	YES
Richard Cornwell 431 Brattleboro RD Bernardston MA 01337 (413) 648-9214	\$326.50	YES
Thomas G. Clark Clark Auto Wrecking 161 Pratt Corner RD Shutesbury MA 01072	\$308.25	YES

Meeting adjourned at 4:20 PM

Respectfully submitted,

Leslie Bracebridge
Administrative Secretary

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