

Shutesbury Board of Selectmen June 7, 2011 Meeting Minutes

Members present: Chairwoman Elaine Puleo and members Al Springer and April Stein.

Also Present: Town Administrator Rebecca Torres, Administrative Secretary Leslie Bracebridge recording.

Meeting, held at Town Hall opened at 6:30 P.M.

Selectmen decided to ride in Al's red 1989 Corvette in the June 11, 250th Celebration Parade.

Appointments

Police Chief Harding and Sergeant Wall:

- Part time officer Mark Shlosser has had an orientation from Chief Harding.
- 250th Celebration Parade:
 - Chief Harding has access to 2 highway message boards.
 - The Leverett Highway Department is loaning Shutesbury 2 signs.
 - The no parking signs are made and installed.
 - Highway Department employee John Field will drive a dump truck.
 - Tree Warden Tom Houston will drive the Highway Department pick-up truck which will be towing a Leaking Underground Storage Tank float.
 - Town Administrator Becky Torres, John Bell, dressed as Uncle Sam and parade planner Dagen Julty will be leading the parade.
 - Safety services will do a final review of logistics on Thursday.
 - On Friday other signs and sawhorses will be staged.
 - The east and west end of the road will be shut down at 2 PM on Saturday.
- Chief Harding and Sgt. Wall will attend the Lake Wyola Association (LWA) meeting on Saturday to review the 4th of July celebrations.
 - Becky reports that LWA president David Green suggests there will be no planned July 4 celebration this year. A meeting will be held in July to discuss if there can be a sanctioned event next year and how that would work.
 - For a legal event, the Department of Conservation and Recreation facility would be needed for parking and gathering.
- Sgt. Wall will be attending a death scene documentation training class at the end of the month.
- The Governors Highway Safety program is over with approximately 75 tickets given out.
- The speed bumps are in on Lakeview Road. The exact placement of the speed bumps is influenced with feedback from neighbors' reports of through traffic cars swerving into private driveways to avoid the speed bumps and reports of heavy vehicles passing over the bumps jarring picture frames on the home-owners' walls.
- Chief Harding will be calling a meeting of representatives of the Recycling Committee and the traffic controllers to review traffic control during future bulky waste collection dates.

Topics

- **Fuel Bids:**
 - Fixed bid prices are up by \$1/gallon from the previous year on the Franklin Regional Council of Governments (FRCOG) bid results sheet.
 - Town Administrator Becky Torres suggests it may be possible for the town to bid with the Union 28 schools using the "Lower Pioneer Valley Purchasing Cooperative" for fuels, which has lower prices than those offered by the FRCOG. Becky will know tomorrow if the town is eligible for the Union 28/ "Lower Pioneer Valley Purchasing Cooperative".

- The third choice would be to go to the open market.

Selectmen unanimously voted to go with the lowest possible fixed prices for all three fuels (diesel, gasoline and fuel oil) that the town can get through the Union 28 or FRCOG prices. Becky was authorized to also call Sandri to see what the town might get for independent bids. The bottom line is to go with the lowest fixed price that Becky can get.

2. The Massachusetts Department of Energy Resources Green Communities Division Designation and Grant Program is due Friday, June 10, 2011:

- Selectmen unanimously voted to sign the new Criterion #4 for Shutesbury's 2011 Fuel Efficient Vehicle Policy dated June 1, 2011.
- Selectmen also unanimously voted to sign Criterion #3 for Shutesbury's Energy Reduction Plan that was sent in draft form to the Selectmen and which is in the process of revisions. Becky will send a copy of the final plan to the Selectmen once it is completed.

3. Municipal Lighting Plant (MLP) Formation/Wired West Coop Membership:

Selectmen unanimously voted to appoint Town Administrator Rebecca Torres as Manager of the Municipal lighting plant and assigned her to name the plant. It is suggested that the Manager also be the town's delegate to the Wired West Cooperative. Becky was previously appointed as Cooperative Delegate and Weezie Houle is Shutesbury's Alternate Delegate.

4. Flood Insurance/NFIP & Hazard Mitigation Update:

- Franklin Regional Council of Governments representative Pat Smith will meet with Shutesbury's Planning Board regarding the National Flood Insurance Program.
- Becky reviewed Mr. Zabit's Lake Wyola waterfront property sale that ran into challenges due to the lack of the town's participation in the National Flood Insurance Program.
- **Fire Station Update - SVE report/holding:**
 - The water table is still too high to run the soil vapor extraction pilot test.
- **SRECs is a DAS required and How we do it:**
 - Shutesbury lost its waiver of the requirement for any solar system over 10 KW and now must report electronically. Our system is 10.76 KW. We have been reporting manually under the waiver.
 - Becky has an estimate for a production meter that will attach to a monitoring system through an internet cable for \$1300 plus the cost of installation.
 - Becky will get a quote from an electrician for installation and get the required meter installed in the next two weeks.
 - The annual fee to monitor KW hours will be \$50/year.
 - Becky plans to have the new meter up and running by July 1.
 - For the first SREC the town got \$525 for one kilowatt hour. We had the potential to receive 3 times \$525 = \$1575.
 - We're already at 11 kilowatt hours for the year.
 - It depends what we get on the open market. After costs to pay the electrician.
 - Without replacement of meter it would have been \$400 less.
- **Union 28 Agreement on Lead Town/Health Insurance**
 - The Swift River School Committee did not agree to sign the letter requesting special legislation for the plan for each Union 28 member town to pay its corresponding retiree's health insurance formula for each town's contribution for Union 28 retirees' health insurance.
 - Communications regarding this proposal have been exchanged between Representative Stephen Kulik, Union 28 Superintendent Joan Wickman and Town Counsel MacNicol.

- Representative Kulik has reassured Town Administrator Torres that the legislation can still happen by the end of the calendar year, but not by the end of the fiscal year.
- **250th Ball Planning:**
- The Selectmen have 2 bands: “Bad Band” and “Dad Come Home.”
- Amherst College had tents with floors for their reunion. Shutesbury people with ties to Amherst College will be asked to inquire about use of one of those tents as a community relations gesture.
- Becky does not have a permit for use of alcohol yet, but it is in the local area. The beer and wine will be served by a paid bartender. There will be more than one police officer on duty.
- The Lake Wyola Association does have a tent that the 250th Committee may use as long as they sign an agreement to repair it if it gets damaged. Perhaps it could also be used for the “alcohol tent.”
- There will be a picnic at the ball.
- Dance attendees should bring their own lawn chair.
- As a safety precaution, two or three lifeguards will be hired, though swimming will not be endorsed.
- Senator Rosenberg, Representative Kulik, Congressman Olver and Senator Brown will all be invited.
- Becky will work on finding someone to design the invitations, which should go out by July 1.
- 9. **250th Parade Update – LUST float:**
 - Congressman Oliver may “pop-in” on the parade, but at least will send a scroll.
 - The Fire Department will be asked to put up the buntings on Thursday night.
 - The large animal owners will need certificates of insurance to participate in the parade.
 - LUST Float:
 - The tires on the trailer are full of air.
 - Tom Houston is driving the pick-up.
 - Selectmen will work on the float Thursday and Friday afternoon.
 - A cardboard model Fire Station will be made with a replica sign.

Select Board Action Items

1. **Selectmen unanimously appointed Mark Rivers to the Water Resources Committee, retroactive to May 25.**
2. **Selectmen unanimously voted to approve the minutes of May 24, 2011 as written. The Select Board voted to approve the minutes of April 21, 2011 as written. Elaine abstained as she was not present at the meeting.**
3. **Selectmen signed vendor warrants totaling \$82,271.83.**
4. **Selectmen signed vendor warrants totaling \$99,512.80.**

Topics the Chairman Could Not Reasonably Have Anticipated

1. **Dog Officer Long has 9 baby beagles needing adoption.**
2. **Resident Michael Hootstein contacted the Town Administrator about a hydrological study he is proposing for local communities.**
3. **Baker and Montague Roads were washed out significantly** in the June 1 rainstorm that resulted in the damaging tornado in Hampden County.

The Select Board **adjourned at 9:12 P.M.**

Respectfully submitted,

Leslie Bracebridge
Administrative Secretary