

Shutesbury Board of Selectmen May 10, 2011 Meeting Minutes

Members present: Chairwoman Elaine Puleo and members Al Springer and April Stein.

Also Present: Town Administrator Rebecca Torres, Administrative Secretary Leslie Bracebridge recording.

Meeting opened at 6:30 P.M.

Appointments

Selectmen met with Police Chief Harding and Sergeant Wall at 6:35 PM:

- Elaine cannot meet with Chief Harding and Becky this Friday.
- There have been three new barking dog complaints from West Pelham Road resident Mr. Malone in the last two weeks regarding his neighbor, Mr. Reitzel's dogs. One complaint concerned a dog barking at 5:30 AM. The Dog Officer has been notified.
 - Mr. Malone further complained about the noise of his neighbor's use of a tractor during the day on a Sunday. A responding Police Officer was able to talk to Mr. Reitzel while the tractor was running. There is no bylaw disallowing use of a tractor during the day.
 - The Reitzels are planning a 30 person pig roast for this coming weekend. The Officer who will be on duty that day is aware of the neighborhood concerns.
- 250th Anniversary Celebration Parade:
 - There will be a safety officers meeting at the Fire Station to review general operations.
 - Chief Harding has gotten permission to use Massachusetts Emergency Management Agency (MEMA) signs and additional signs from the Leverett and Sunderland Highway Departments for road closures.
 - No parking signs will be made up.
 - Chief Harding will create an announcement to be reviewed with Information Officer Callahan that will be sent out by email and radio stations a few days in advance and on Connect CTY close to the parade concerning the road closures.
 - There is not yet a final head count for participants.
 - Becky will make some calls to locate a flatbed truck for the elementary school band.
 - If an antique gas pump can be located, Selectmen are interested in a Leaking Underground Storage Tank (LUST) float.
 - Staging at the elementary school starts at 2 PM and the parade will start at 3 PM.
 - It is still uncertain which towns' fire department trucks will be driven in the parade.
 - If the parade is starting to expand, the Police Department should be notified as other outside resources will be requested. There is plenty of assistance available.
- The Police Department has received a resume from someone who is interested in becoming a part time officer in Shutesbury. The person would continue in his part time position in Hadley.
 - He has experience working alone and comes with positive recommendations from Hadley.
 - Sergeant Wall recently spent some time getting to know the person and Chief Harding has worked with him in RAD classes.
 - The next step would be to invite some people to meet with the officer. (See note at end of minutes when this is discussed further.)
- Up-coming coverage schedules were reviewed.
- There will be a new highway safety grant from May 23 to June 5.

Selectmen met with Dale Houle, member of the Town Buildings Committee and Shutesbury's Representative to the Franklin County Cooperative Inspection Program's Advisory Board:

- There will be a new building permit process starting around July 1. All permits will be online only
 - Anline only. They will not accept paper.
 - All plans must be digitized.
 - Copy centers can digitize plans.
 - They're out of room for paper.
 - When you file for an application, you will have information right online such as the zoning rules.
 - When you file, the notices will go out to Board of Health, Conservation and Fire Department and plans will be sent the applicant will no longer be put on the agenda, it will be taken care of for you.
 - Payments will be made online by check or credit card.
 - FCCIP will reimburse the town one time per month.
 - Applicant will be able to constantly review the status of the application.
 - Comment box: The Fire Chief has a question about smoke detectors for example.
 - The process time should shrink dramatically.
 - There will be a training session with all of the towns before it goes online.
 - There will be a kiosk at the FCCIP office so that people who do not have a computer
 - Electric and Plumbing and Gas will remain unchanged.
- Dale will get the solar project fee schedule from FCCIP.
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Topics

1. **FCCIP online Building Inspection Program:**

See discussion with FCCIP Representative Dale Houle above.

2. **Review Town Meeting:**

3. **Fire Station Update:**

John Henry came out last Friday. The water table has only dropped 6 inches and they are looking for a 6 foot drop. The Conservation Commission requested the booms be replaced with new booms. John has referred a barrel supplier,. Two full barrels to get rid of. It is time to get the contaminated booms out. Who is supposed to decide when the booms should be changed. OTO will decide. Conservation requested new hay bales and silt fencing by the road and near the big break-out. DEP does want hard-pack so the Highway Department will move ahead on it.

4. **SREC's first check:**

\$522 for one SREC. Thought it would be more. It's not final three people involve PTS actually record the SRECs. Figuring out how to give back for the 3800 that had not been calculated.

5. **Discussion of Educational Study Committee meeting:**

- There was a vote to support the three town outer ring concept. The vote included to explore the feasibility and not going to discount the other towns participating. Let the other towns Erving Wendell New Salem and have a meeting with them not until the signed
- It will go to the Wendell Select Board to morrow athen to Erving.
- \Then it will go back to the Swift River School Committee meeting and Becky and Dan Hayes plan to go that June 2 meeting
- Farshid and rest of Leverett school committee and with Joan and DESE if they were the sole deciders
- The Education Study Committtee is on hold until this is settled.

- Salaries funding, structure: Educational structure , a goverance structure and a Finance Str

6. **Union 28 Agreement on lead town health insurance:**

The insurance letter is signed by Shutesbury. New Salem signed it. The Swift River School Committee did not look at it because it was not on their agenda.

7. **Wendell Road:**

- Town Administrator Torres has not heard back from the Wendell Road resident who had requested assistance with a private driveway culvert repair. Town Administrator Torres had sent a copy of the curb cut bylaw and the date of the house built to the concerned resident.
- A study of all culverts in town would make a nice project for an internship.

8. **Investment Policy:**

- Selectmen unanimously voted to approve the Town of Shutesbury Investment Policy.

9. **Any other topics the Chairman could not reasonably foresee:**

1. There will not be time to conduct a fund-raising triathlon for the 250th ball; Selectmen will resume planning the 250th Anniversary Celebration ball at the May 24 Select Board meeting.
2. Becky will invite Noreen Pease, Keith Shields and Eric Stocker to meet with the proposed part time police officer.

Select Board Action Items

1. Selectmen unanimously voted to approve the special events form for the June 11 250th Anniversary Celebration Parade. Police Chief Harding has put great effort into getting cost free support services for the parade.
2. Selectmen unanimously voted to approve
3. Selectmen signed vendor warrants totaling \$71,479.50.
4. Selectmen signed payroll warrants totaling \$80,687.67.

Topics the Chairman Could Not Reasonably Have Anticipated

- 1.

The Select Board **adjourned at 8:38 P.M.**

Respectfully submitted,

Leslie Bracebridge
Administrative Secretary