

Library Facility Needs Assessment Committee (LFNAC)
October 18, 2010, 7:00PM, Town Hall
Meeting Minutes

LFNAC Members Present: Lori Tuominen, Dale Houle, Weezie Houle, Martha Field,
Michele Regan-Ladd
LFNAC Members Absent: None
Guests: Mary Anne Antonellis

Meeting called to order 7:08 PM

1. Minutes –approved September 15, 2010, minutes as amended
2. Discussed our understanding of open meeting laws.
3. Grant Workshop – Lori, Weezie, Mary Anne, Karen and Becky will be attending the workshop in Southampton on Tuesday, October 24th. OEA will go to the grant workshop in Duxbury.
4. Letter of Intent was sent and received by MBLC; thank you Mary Anne and Weezie for their work on the letter.
5. Discuss draft sections of grant application
 - a. Reviewed draft of Planning Timeline describing LFNAC’s process for the grant application.
 - b. Michelle contacted the Massachusetts Historical Commission and obtained the current form which she will complete. Mary Anne will check with MBLC when to submit this form.
 - c. Need to get an appraisal value for the acreage portion of lot 032 that will be used for the library. The amount of acreage is dependent on the size and position of the septic system. Mary Anne will follow-up with OEA to get the exact amount of land. Three real estate estimates can be used. Mary Anne will ask MBLC if we can have one professional licensed real estate appraiser paid for by LFNAC instead of three estimates.
6. Next steps – Everyone keep working on our grant sections.
7. Next Meeting Dates
 - November 1, 2010, 7PM
 - November 15, 2010, 7PM (first draft due to LFNAC)
 - November 29, 2010, 7PM (tentative)

Meeting adjourned: 8:55PM

Respectfully submitted,
Martha Field