

**Library Facility Needs Assessment Committee
(LFNAC)
September 23, 2009
7:00PM
Town Hall
Meeting Minutes**

LFNAC Members Present: Mary Anne Antonellis, Martha Field, Dale Houle, Weezie Houle, Michele Regan-Ladd, Karen Traub, Lori Tuominen,
Absent: None
Guest: Mark Sullivan, D.A. Sullivan & Sons, Inc.
Phil Kinder
Becky Torres

Meeting called to order at 6:45PM

1. Minutes –
 - a. July 8, 2009 - approved
 - b. July 22, 2009 – approved as amended
 - c. August 26, 2009 - approved
 - d. September 2, 2009 - approved

2. Interviews:

Drumey Rosane Anderson, Inc (DRA)
Ken Best gave the presentation and would be the project manager. DRA focuses on public projects and his office particularly targets libraries and has done over 75 libraries. The presentation was followed by questions from the committee. A comment was then taken from the audience.

Oudens & Ello, Inc.
Conrad Ello & Matt Oudens gave the presentation and both would serve as project managers. They used their different projects to highlight the bullet points requested to be addressed by LFNAC; one library project was highlighted in the presentation. The presentation was followed by questions from the committee. A question was then taken from the audience.

3. Discussion of the interviews will occur following the interviews with the other firms beginning held next week.

4. Reference checks for DRA and Oudens & Ello were discussed.
DRA: superlative reference checks across the board, project manager was first rate; most references gave 10's; designs are original; Ken was great to work with; excellent references.

Oudens & Ello – phenomenal references, 10's, 9's and 15's; they are clear thinkers and thoughtful; their buildings stand out and fit in; the owners would rehire this firm; excellent references.

5. Next meeting date

Monday, September 28, 2009, 6:45PM, Town Hall

- Margo Jones Architects
- Johnson Roberts Associates, Inc.

Wednesday, September 30, 2009, 7PM, Town Hall (if needed)

Wednesday, October 14, 2009, 7PM, Town Hall, for regular LFNAC meeting

Meeting adjourned: 9:25PM

Respectfully submitted,
Martha Field