

## **Shutesbury Board of Selectmen Friday June 28, 2013 Meeting Minutes**

Members present: Chairwoman Elaine Puleo and members Al Springer and April Stein.

Also Present: Town Administrator Rebecca Torres, Administrative Secretary Leslie Bracebridge recording.

Chairman Puleo opened the meeting at 8:05 A.M. at the Shutesbury Town Hall

### **Topics**

#### **1. Personnel Action Forms (PAF):**

- Becky reported that recent Personnel Board member Ralph Armstrong assisted in creating a new computer program which could pre-populate changes in salaries, to use for preparing the Personnel Action Forms for town personnel for FY 14.
- The Board and Becky reviewed the entries for new system accuracy as the PAFs were signed.
- Becky reported that Ralph may be able to re-join the Personnel Board in the fall.

### **Select Board Action Items**

1. **Select men unanimously voted to approve and sign a PAF changing part time Police Officer Wendy Masiuk to the position of full time Sergeant.**
2. **A motion was made, seconded and unanimously voted to approve the FY 14 Salary Schedule and approve and sign the corresponding Personnel Action Forms.**

### **Topics the Chairman Could Not Reasonably Have Anticipated**

1. **Elaine noted and others agreed that the berm in front of the Highway Department is “really, really nice.”**
2. **The Regional School District Planning Board:**
  - **The Committee brought in a person named Mitch who is trained in marketing and who worked at a committee meeting to gather information regarding the most important aspects of regionalization which he will synthesize into an overall theme for a public presentation.**
  - **The proposed agreement is not yet complete; legal advice is now available into July. It is possible that the statutory agreement will be ready for review by July 18.**
  - **A question of changing the agreement so that a 4-town region could change the regional agreement by a vote of 3 out of 4 towns and a 3-town region could change the agreement by a vote of 2 out of 3 towns has been brought up for consideration.**
  - **The closer the proposed elementary school regionalization agreement gets to finalization, the farther away it gets from Shutesbury’s potential membership.**

The Select Board **adjourned at 9:15 A.M.**

Respectfully submitted,

Leslie Bracebridge  
Administrative Secretary