

Shutesbury Board of Selectmen Friday August 3, 2012 Meeting Minutes

Members present: Chairwoman Elaine Puleo and member Al Springer. Absent: April Stein.
Also Present: Town Administrator Rebecca Torres, Administrative Secretary Leslie Bracebridge recording.

Chairman Puleo opened the meeting at 7:00 A.M. at the Shutesbury Town Hall

Appointments

Police Chief Harding reviewed:

- Staffing current and future.
- Available resumes.
- Salary and benefit schedules.
- Officer in Charge (OIC) responsibilities.

Becky and Chief Harding will review the police union contract, and the legal and financial implications of various strategies discussed to address recent changes in the Police Department staffing with Town Counsel and Teamsters Local 404 Executive Board member and Business Representative Ralph Galarneau and report back to a combined meeting of the Board of Selectmen and the Finance Committee which they scheduled for Tuesday, August 7.

Select Board Actions:

1. Elaine signed an additional signature authorization form for the Federal Emergency Management Agency (FEMA) reimbursement paperwork addressed at the July 31 meeting.
2. Selectmen unanimously voted to accept a bid for engineering from Stantac for the replacement culvert for Camel Brook under Cooleyville Road in the amount \$2500. These funds will be eligible for FEMA reimbursement if it is shown that the culvert is not causing damage.
3. Selectmen unanimously voted to accept a bid from Energia, 242 Suffolk St. Holyoke in the amount of \$13,575 for the I-beam insulation project at the Shutesbury Elementary School to be completed by August 31, 2012.
4. Selectmen unanimously voted to sign a Personnel Action Form (PAF) for Raymond Cussin as Cemetery Grounds Keeper.

The Select Board **adjourned at 8:00 A.M.**

Respectfully submitted,

Leslie Bracebridge
Administrative Secretary