**Shutesbury Master Plan Working Group** - meeting. 27 Sept 2016

Members Present: Meryl Mandell, Jeff Lacy, Nan Dill, Dave Kittredge, Mike Vinsky, Brad Spry, Dale Houle.

Cecil group, now known as Harriman: Alison LeFlore and Howard Snyder

Shutesbury resident Jeanne Brown

Notes by Kittredge

We await a quorum. But we start anyway at 7:06 pm. But will not make decisions til a quorum reached.

Town clerk Susie Mosher swears us in. it is a 1-yr appointment. She distributes information for appointments.

7:07. Dale Houle arrives.

Motion to approve mins of 3 Aug. 2016. Lacy moves. Dale Houle seconds. Approved unanimously.

Alison reviews a proposed schedule. And distributes a timeline and description of project approach.

Draft community vision to be developed by end of December.

Meryl: brings up disagreement in town over whether to apply for a new library grant. Meryl explains there is alot of divisiveness in town, also over the solar project.

Discussion of broadband access and library.

Alison tells us Shutesbury is not the only community with a challenge of divisiveness.

Discussion of different approaches to running public meetings with divisiveness.

Alison outlines needs for tonight:

Confirm schedule

Look at when Oct/Nov mtg could happen.

Go through general scope. Are there things there we don’t want them to do? Are we ok with the approach?

7:40 pm. Mary Anne Antonellis [member] arrives.

We discuss means of surveying people. Online, written.

Should we have two of the same meeting, or one mtg that follows an earlier one?

Second meeting will be different than the first. Due to the need to make progress.

We discuss ways to distribute cards seeking input, for those unable to attend meetings.

It is important to solicit input in ways that don’t involve actual meeting participation.

We must find ways to distribute cards soliciting input to the visioning at church, school, AC, lake, library. Bulky waste day. And other places.

Can we identify dates for the meetings?

Nan: a graffiti wall where people can post their ideas? Sense of playfulness. Artsy?

Alison has an example of such an informal means to solicit information / reaction.

Meryl will work with Alison to develop a card to be distributed at bulky waste day. That identifies date of first meeting.

Meryl asked group to approve request to Board of Selectmen to invite Jeanne Brown to join the Workiing Group. All agreed Jeanne would be an excellent addition. Mike to get BOS approval for the appointment at the next Selectboard meeting.

Mary Anne can make the arrangements for the school.

Dale Houle proposes Tues November 1 and second mtg a month after that. On a different night.

Meryl: we have to have food. Mary Anne: do we have a budget?

Alison: it should be 2 hours. 20 mins of people arriving. 10-15 min intro.

Group talks for 20 mins on one topic.

Alison: open house sort of style, for people who arrive late.

Meetings set for: Nov 3 Thursday for first mtg, and December 5 for second. 7-9 pm

Mary Anne will book the school for those two dates.

Typically tables and chairs would be set up for people to work in groups.

Meryl would like some kind of refreshments.

Mike Vinsky: the selectboard probably has a budget for this. $30-40. $50.

Cider, coffee, boxes of cookies. Popcorn.

Jeff will bring a couple dozen deviled eggs. Brad will bring brownies.

The room will be open at 6. Public welcome at 7.

Is there a way to solicit volunteers to help with the meetings? Scouts?

Is there a way to post information and materials to put on the web page associated with the master plan working group?

Alison asks about email means to contact people.

Mary Anne will use town announce, e-cricket, next door Shutesbury,

Bulletin boards: post office, town hall, library

Lake association email?

Shutesbury residents only? Do we have right to turn non-residents away?

Alison and Howard will join next door Shutesbury to get a pulse of the community.

Dale Houle moves we approve the indented paragraph brought by Alison and Howard as written. We review this little blurb to be used on the web site, cards, surveys, etc.

Discussion of the term of ten years.

Meryl seconds. Mike Vinsky wants to discuss. Dale Houle reads it.

Nan suggests an edit. Jeanne suggests an edit. Regarding the future master plan. More discussion of edits. Alison captures them.

We vote on wording for the blurb that Meryl reads to us.

The Town of Shutesbury is seeking community input to develop a 10-year vision for the Town. This process will work to better understand what matters to the community to identify a shared vision which will guide the Town priorities and provide a foundation for future planning.

It is approved:

Meyl propose dates for the next mtg: 13 oct or 18.

More dates discussed. Monday oct 17? Tuesday oct 11?

9:13. Jeff lacy departs for dinner.

Dale moves oct 17. For a mtg?

Nan: can we meet before Oct 17? Without Harriman representatives.

We discuss the open mtg law.

We will meet on the 17th of October with Harriman.

Alison will get flyers together for the bulky waste day. And get a meeting plan together.

To be presented on the meeting on the 17th. All meetings at 7 pm.

Mike Vinsky asks about non-Shutesbury residents. Alison suggests Shutesbury residents welcome

Jeanne: we should discuss how to reach other communities of people in town. At the next meeting.

Which will be scheduled via a doodle poll [set up by Meryl], in advance of the 17th mtg

Alison will send Meryl a list of what she wants to know.

Brad: we need to notify people early and often.

Meeting adjourned at 9:26 pm.