

M.N. Spear Library  
Trustee Meeting  
February 12, 2013

Members present – Michele Sedor, Acting Chair for this meeting, Dale Houle, Kate Cell, and Michele Regan-Ladd & Mary Anne Antonellis, Library Director.

Absent – David Wheeler and Karen Traub

1. Meeting minutes from January 2013 were approved with changes made.
2. Capital Planning meeting – Mary Anne shared information about the Trustees Request for \$25,000 for funds from Capital Planning to be set aside for a future library and answered questions.
3. Strengthening Friends and Trustees – It would be a good idea for the Friends of the Library and the Board of Trustees to get together, at a minimum of once per year or more often; perhaps March 12 meeting. Purpose - Perhaps a goal setting meeting; service goals and discussion about the building, such as new website and have the roof looked at. Dale is waiting for a proposal for heating/air conditioning. Discussion brought up again about considering having an energy audit completed.
4. Discussion about layout of Annual Report. Perhaps insert map of where donors came from and chart of the amounts of funds raised towards a new library. We will vote on funds for printing once we have an estimate of the cost. The list of donors is not yet complete so the Trustees decided to not include the list in this annual report for many reasons.
5. Trustees sponsoring programs – talk about at the Meeting with the Friends. Want to draw more men into library programs, perhaps a medical program medical emergencies in the home.
6. Review Open Meeting Law next meeting.
7. History – Karen Traub next meeting.

Meeting adjourned

Respectfully submitted  
Michele Regan-Ladd