

Minutes  
MN Spear Memorial Library Trustees Meeting  
11/14/16

Attending: Director- Mary Ann Antonellis, Co-Chairs- Kate Cell and Molly Moss, Brad Foster, Michele Regan-Ladd, Michele Cunningham

October Minutes - approved

Director's Report - approved

Executive Session Minutes – approved

Reviewed and discussed Library Budget – CW Mars funding from the state was cut so that line is higher than usual. Mary Anne will make adjustments as discussed to compensate that and decrease the amount taken from the trust fund. Budget approved as amended.

Finance Committee Meeting – Dec. 1, 8:00 , Capital Planning Meeting - Dec. 20, 7:00. Brad will attend both. Molly may be able to attend on Dec.1, Michele R-L can do one or the other, Kate can do the 20<sup>th</sup>

Brief discussion regarding communication opportunities - Mary Ann suggested focusing on things like circulation, programs, higher attendance, and posting something to that effect in the Our Town newsletter. We will discuss this further at our next meeting.

Ethics training (<http://www.muniprogram.state.ma.us/>) Kate reminded us to complete this training. Review and approve bylaws ([http://www.shutesbury.org/library\\_policies](http://www.shutesbury.org/library_policies)) no changes are required.

Posting minutes ([http://www.shutesbury.org/library\\_trustees](http://www.shutesbury.org/library_trustees)) Michele has had trouble posting the minutes. Michele will e-mail Susie Mosier and send her copies via e-mail. Mary Ann will get the instructions clear step by step and we will decide after that about posting.

Input from MPWG – The three members who attended commented that the meeting was very civil and positive with lots of important input. Representatives from Harriman and several volunteers facilitated at 5 different tables each with a separate question. Comments about the library, and/or need for a new one came up in various contexts as well as the need for some kind of community center. Lots of concern around taxes, aging population, broadband, cell service. That concern will be important as we go forward.

Next meeting Tuesday, December 13<sup>th</sup> 7:30 - Mary Anne will post

Proposed Agenda:

Review Annual report  
Reflect on Dec. 1 Finance Committee Meeting

Reflect on MPWG Dec. 3 meeting

Discuss Public Communications and contents of Our Town for January Newsletter –infographic  
idea and pictures suggested as possibilities

Thank you notes to friends and volunteers

Next Meeting