

Minutes

M.N. Spear Memorial Library Trustees

December 17, 2018

Attending: Library Director - Mary Anne Antonellis, Co-chairs - Kate Cell & Michele Regan-Ladd, Jaime Donta, Savanna Ouellette, Michele Cunningham
Absent: Brad Foster

Mary Anne shared highlights from December Director Report which is included with these minutes.

Minutes and Director Report from September, October, and November 2018 approved unanimously. Michele will send to Town Clerk, Susie Mosher for posting.

Budget: Group discussed budget for FY20 with Mary Anne explaining various line changes and answering questions. Move to approve was seconded and unanimously approved.

Capital planning meeting will be held sometime in January, 2019 on a date to be announced and Mary Anne will let us know as soon as she knows. Finance Committee will meet on January 22, 2019 in Town Hall at 7:00 PM.

Policy for library fines – The Trustees and Library Director are eager to make the library a truly free library as much as possible. At present there are no fines for late returns on books. However, there are fines for DVDs, kayaks, and museum passes. We agreed that the library should not be punitive since that creates a barrier for people using the library, limits access, and should not be for only those who can afford it. We all can make a mistake and forget.

Group discussed kayak policy. This very unusual program is dependent on the community playing along with the policy and planning ahead so that others can use the kayaks as scheduled.. Trustees prefer that fees be as minimal as possible. Board moved that the Library Director set the kayak policy at her discretion. Motion seconded and Trustees approved unanimously. A second motion was made and seconded to eliminate fines for DVDs and Museum Passes beginning January 1, 2019. Trustees approved unanimously.

Next meeting date tentatively scheduled for Tuesday, January 15, 2019, at 7:30 at the library. Michele C. will send out a confirmation e-mail.

Meeting Agenda:
Approvals
Upcoming Town Board Meetings
Other

Minutes respectfully submitted by Michele Cunningham.

Director Report: December, 2018

M.N. Spear Memorial Library
10 Cooleyville Road
Shutesbury, MA 01072
413-259-1213
mnspear.org
Mary Anne Antonellis

Circulation July 1 – November 30, 2018

Physical items – 14,219 Same period last year – 14,354
Overdrive – 1,492 Last year – 979
Kanopy - streaming video – 16 circs

Community Engagement

The Shutesbury Elementary School 5th fifth and sixth grades are participating in a reference battle on Monday, December 17th and Friday, December 21st. I have been invited to be a special guest at these events.

Friends of the Library

Success! Giving Tuesday and year end giving - 85 donors contributed more than \$6,500
Soups and Stews Dinner

Thank you to these generous folks who donated food, B.Z. Reily, Patrick Hanas, Katie Tolles, Pam Osofsky, JoAnn Bernard, Weezie Houle, Jaime Donta, and Matt Franz, Emily Longcope, Jen Taylor, Nancy Logan, Harry Masterton, Suzanne Lyon, and Jessica Benson Evans, Dave Mosher. The volunteers who helped gather things, set up, serve and clean up were Tim Logan, Nate Longcope, Allan Hanson, Dave Mosher, Christine Robinson, Matt Franz, Susie Mosher, Weezie Houle, JoAnn Bernhard, and Jaime Donta.

Florence Bank Customers' Choice Community Grants

It is time to vote for the Friends of the M.N. Spear Memorial Library in the Florence Bank Customers Choice Community Grants. Last year we were awarded \$1,300.

<https://www.florencebank.com/vote>

Upcoming programs

- **How to Play Ukulele!**
Thursday, December 27th 6:00 PM – Town Hall
- **Backyard Astronomy Program**
Friday, December 28th 6:00 PM – Town Hall

State Aid – Library is certified to receive \$1508.38 for our first payment.