

**Shutesbury Finance Committee Minutes**  
**September 29, 2016 - Shutesbury Town Hall, 7pm**

**Members Present:** George Arvanitis, Eric Stocker, Elaine Puleo, Bob Groves, Jim Hemingway and Weezie Houle, Jim Walton **Non-Members present:** Becky Torres

1. Meeting called to order at 7:10.
2. Approved the minutes from September 13, 2016 as amended
3. Reports from Committee
  - a. Capital Planning: Jim Walton & Elaine Puleo: Nothing to report tonight
  - b. Broadband Committee: Eric:
    - i. Discussion: Jim H. brought up the Axia broadband meetings and their model.
    - ii. Until Axia showed up, the BB Committee was working toward building the network along the lines of the Leverett model. They would want it to be contingent upon building the network with the state. However, this is now on hold so the Axia model is vetted.
    - iii. If we were to choose the Leverett model, there will probably be a request for the Broadband Committee to get about \$6,750 out of Fin Com Reserves for the guarantee Surety Bond.
    - iv. Discussion about the Axia company, the network options, and other related topics.
  - c. Visioning Committee: Bob: New member Jean Brown recommended to Select board, The Cecil Group (now called Harriman) was selected for the consulting firm for the committee. Alison LaFlore and Howard Snyder are the principals. In two weeks they will be meeting to review options.
  - d. Personnel Board: George: none
  - e. School Committee: Weezie: Enrollment is very low at the Elementary School. Aaron Osborne, the Finance Director at Union 28 is leaving. We have one School Choice child.
  - f. Regional Assessment Committee: George: They met last Wednesday. We need to strategize for the Four Town Meeting. They will be making the decision for FY18. Discussion about strategizing for the Four Town Meeting.
  - g. Regional School Capital Committee: Weezie: none
4. Review Expense and Income Reports (FY16 and YTD)
  - a. We will need to watch the unemployment line
  - b. The legal line item will be burned through quickly.
5. Reviewed and amend FY18 Letter to Department Heads/Committee Chairs re: FY18 budget requests.
6. Create FY18 Meeting Schedule 2<sup>nd</sup> and 4<sup>th</sup> Thursdays.

**FY17 Fin Committee Meeting Dates:**

  - a. October 25, 2016, 7pm, All Boards Meeting
  - b. November 3, 2016, 7pm, Highway Dept, 7:15pm
  - c. November 17, 2016, 7pm, Police Dept, 7:15pm
  - d. December 1, 2016, 7pm, Library, 7:15pm
  - e. December 15, 2016, 7pm, Fire Dept., 7:15pm
  - f. January 10, 2017, 7pm, School Committee, Select Board, 7:15pm
  - g. January 26, 2017, 7pm, Financial Dept Heads, Tax Collector, 7:15pm
  - h. February 9, 2017, 7pm, Amherst Regional Budget, 7:15pm

- i. February 23, 2017, 7pm, Capital Planning, ,7:15pm
  - j. March 9, 2016, 7pm, Personnel Board, 7:15pm
  - k. March 23, 2016, 7pm
  - l. April 6, 2016, 7pm, Final Budget, Warrant voting
  - m. April 20, 2016, 7pm, Prep for Town Meeting
  - n. May 6, 2016, 8:30am, Town Meeting
  - o. June 8, 2016, 7pm
7. Adjourned at 9pm.
8. Next Meeting: October 13, 2016 at 7pm