

**Shutesbury Finance Committee Minutes**  
**March 23, 2017 - Shutesbury Town Hall, 6:30pm**

**Members Present:** George Arvanitis, Eric Stocker, Elaine Puleo, Bob Groves, Jim Hemingway, Weezie Houle and Jim Walton  
**Members Absent: Non-Members present:** Ellen McKay, Mike Vinsky, Tim Logan

- 1) Meet with Ellen McKay regarding the Capital Planning Request
  - a) Review each item on the list – see list of items approved by Capital Planning totaling \$445,120.
- 2) Review of current assets: We have:
  - a) \$772,082 in Capital Stabilization
  - b) \$260,221 in Stabilization
  - c) \$58,748 Fin Committee Reserves
  - d) \$1,176,791 Free Cash
- 3) Approve minutes from March 9, 2017 as amended.
- 4) Review YTD Expense and Income Reports
  - a) Potential overruns that may need Fin Comm Reserves
    - i) Police Chief Salaries
    - ii) Police wages
    - iii) Legal will be over due to second lawsuit
    - iv) Conservation Clerk / Planning Board
    - v) Building Inspection
    - vi) Snow Removal Expenses
    - vii) Police Dept Maintenance
- 5) Review FY18 Budget
- 6) Discuss use of Free Cash / Stabilization / Funding of FY18 Budget
  - a) Roughly \$2.2M cash
  - b) OPEB – We were told to put \$176K but said we can cut it back.
  - c) Becky suggested we bump it to \$60,000 in next year’s budget
  - d) Discussion about what to use Free Cash or Capital Stabilization for the various capital planning proposed projects.
  - e) Free Cash: Cruiser, Plow,
  - f) Capital Stabilization: Boilers, flooring, sidewalks, paving
- 7) Motions for Finance Committee to approve Capital Planning items
  - a) Motion made to approve to recommend the funding for the Library Building Fund \$25,000. Passed 5 / 2
  - b) Motion passed unanimously to approve to recommend the funding for the Committee Construction/Repair \$25,000.
  - c) Motion passed unanimously to approve to recommend the funding SES New flooring for 4 classrooms \$25,000.
  - d) Motion passed unanimously to approve to recommend the funding SES New sidewalks \$46,000.
  - e) Motion passed unanimously to approve to recommend the funding Paving of Fire Dept., area \$25,000.
  - f) Motion passed with one abstention to approve to recommend the funding HW plow for new truck \$8,800.
  - g) Motion made to approve Police Cruiser \$36,000 failed.
  - h) Motion to recommend the funding for the Paving of School and Highway Parking areas \$229,800 000 is postponed until the next meeting when Bob will report on the condition of the paving.
  - i) Motion to recommend the funding for the SES Boilers \$49,000 is postponed until the next meeting when Bob will report on the condition of the current boilers.
- 8) Review Broadband info from Jim Hemingway
  - a) KCST / Axia middle mile has filed for bankruptcy
  - b) Discussed the Expense list that we will have if we go it ourselves.
- 9) Reports from Committee
  - a) Visioning Committee: Bob – Constructing a document from the report. It will be ready for Town Meeting.
  - b) Regional Assessment Committee: George – They just sent out their document requesting for proposals for a consultant to determine the best funding model for ARHS. They are asking for x number of meetings and to meet with each town.
  - c) Personnel Board – George – They are working on a new position Planning Board Clerk, they are putting that position together, 20 hour per month. They will figure out the rate next month. They are reviewing everyone’s job description and salary rating system. It will go on into FY18. There are also Police Chief negotiations are going on with the Select board.

d) Elaine Puleo - They are almost finished with the school negotiations. It is being reviewed, then we will be informed.

10) Meeting adjourned at 9:10pm

11) Next Meeting: Tuesday, April 4, 2017, 7pm, Capital Planning, 7:15pm

12) Upcoming FY17 Meeting Schedule

a) Tuesday, April 4, 2017, 7pm, Capital Planning, 7:15pm

b) Thursday, April 6, 2017, 7pm, Final Budget, Warrant voting

c) Thursday, April 20, 2017, 7pm, Prep for Town Meeting

d) Saturday, May 6, 2017, 8:30am, Town Meeting

e) Thursday, June 8, 2017, 7pm