

**Shutesbury Finance Committee Agenda**  
**Tuesday, February 16 2016, Town Hall, 7pm**

**Members Present:** Gary Hirshfield, Eric Stocker, George Arvanitis Weezie Houle and Jim Walton

**Members Absent:** none **Visitors:** Becky Tores

1. Meeting called to order at 7:09pm
2. Approve the Minutes of February 9, 2016 as amended.
3. Review the Revenue Report
  - a. We are doing well on current FY revenue
4. Review FY17 Budget Draft 1:
  - a. Becky has input the Governor's numbers from the Cherry Sheet
  - b. We reviewed the composition of the Tax Levy.
  - c. There are no salary increases yet.
  - d. Reviewed the personnel potential increases
  - e. Numbers from Sean. Based on Chapter 70, our enrolment is going up and aid going down, and Leverett's aid is going up, putting us closer together.
  - f. The amount in the budget is the current alternative Assessment. If the 10% method is used, we will have an extra \$27,000.
  - g. We asked Becky to add 2% in for salaries for next meeting
  - h. At this point in time we have an excess of \$18,000.
  - i. Capital Planning requests review
    - 1.) Highway: 6 Wheeler dump truck
    - 2.) School: \$100,000 - \$150,000 for a playground – sent back for more details and possibility of grants, etc.
    - 3.) School: \$70,000 for a new boiler, plus electronics
    - 4.) School: \$2,000 walkie talkies
    - 5.) School: replace the classroom rugs with flooring: \$65,000: \$5,000 per classroom, 13 classrooms, 1-2 per year.
    - 6.) Library: \$25,000
    - 7.) Buildings Committee: \$25,000 – multiple small repairs and renovation projects at town hall
5. Responses from Becky:
  - a. We would like Becky to provide:
    - 1.) Salt contamination update – we have a pump stuck in a well, waiting for a warm day. Taking another final test that will be done by Weiss not by the pump installer.
    - 2.) Buildings/Internet – The line we didn't fund: Crocker bills the lines separately so we created a second line item to match the bills.
    - 3.) Fuel – the fuel will be higher than it could have been this year as the Selectboard locked in last June and prices have come down since then.
    - 4.) Solar update – Cowls solar project has an impact on the budget's Legal line item and the administrative support line. Cowls would like a solar by-law.
    - 5.) The Planning board would a line item for administrative support.
    - 6.) Debt service on the Fire Truck –The amount in the expense report is for 6 months of interest plus one year of principal.

- 7.) Where is the funding of OPEB – It's not on the expense report as it is a fund.
- b. We would like Becky to clarify
  - 1.) Transfer to Cap Project Fund – All goes to Capital Stabilization.
  - 2.) Transfer to Trust Fund – Visioning \$10,000, \$40,000 to OPEB, \$27,336 to Transfer to Capital Stabilization.
6. Next Meetings:
  - a. February 23, 2016, 7pm – Personnel Board, 8pm, Budget, Preparing for the Four Town Meeting
  - b. February 27, 2016, 9-11 Middle School, Four Town Meeting
  - c. March 15, 2016, 7pm – Tax Collector, 7:15pm, Capital Planning, 7:30pm
  - d. March 22, 2016, 7pm – No Dept. scheduled
  - e. April 5, 2016, 7pm – Final Budget, Warrant voting
  - f. April 19, 2016, 7pm – Town Meeting prep
  - g. May 7, 2016, 9am (Annual Town Meeting)
  - h. June 2016, 7pm