

Shutesbury Finance Committee Minutes
Tuesday, September 26, 2017 - Shutesbury Town Hall, 7pm

Members Present: George Arvanitis, Eric Stocker, Elaine Puleo, Jim Hemingway, Weezie Houle and Jim Walton **Members Absent:** Bob Groves, **Non-Members present:** Becky Torres, Melissa Makepeace-O'Neil

- 1) Approve minutes from 8/31/17 and 7/13/17 as amended.
- 2) Reviewed EOY (FY17) Expense and Revenue Reports
 - a) Between \$100 and 200K will be rolled over into FY18 line items.
 - b) Projected Free Cash after certification is around \$1.2M.
- 3) Reviewed YTD (FY18) Expense Reports
- 4) Reports from Committees
 - a) Broadband – Eric, Becky, Jim Hemingway
 1. Things are progressing.
 2. Jim spoke of his interest in monitoring the MLP. His concern is whether they use Active Ethernet or GPON. His preference is Active Ethernet for the long run. The MLP and Whip City have signed an intergovernmental agreement.
 3. Becky attended a workshop on MLP finances in Heath –DEP and DOR have said Telecommunications MLPs with no gas or electricity should have things changed. There are some situations that have to be worked out.
 - b) School Committee
 1. Regional Assessment – They presented 2 statutory methods, with 5 year rolling average. Mark Abrams is going back to work on some more options.
 2. SES - The Elementary School has flagged a SPED needs in excess of \$55,000 for an out-of-district placement. They also need transportation for the student.
 - c) Personnel Board met with the Select Board last week. They proposed a Goals-Based Performance Review for the Department Heads. There are four remaining positions that they need to work out who will review them.
- 5) Committees meeting with Joe Marcarian –conversation about rewriting the bylaws with respect to the building committee- finance committee and capital planning. Discussion postponed to our next meeting.
- 6) Set dates for future meetings:
 - a) October 12, 2017
 - b) October 26, 2017
 - c) November 9, 2017
 - d) November 30, 2017
 - e) December 14, 2017
 - f) December 28, 2017
 - g) January 9, 2018
 - h) January 25, 2018
 - i) February 8, 2018
 - j) February 22, 2018
 - k) March 8, 2018
 - l) March 22, 2018
 - m) April 12, 2018
 - n) April 26, 2018
 - o) May 5, 2018
- 7) New Business
 - a) Police Search – A new FT officer was appointed at the last Select board. Tom announced his retirement.
- 8) Meeting adjourned 9:00pm