

Shutesbury Finance Committee Minutes
December 1, 2016 - Shutesbury Town Hall, 7pm

Members Present: George Arvanitis, Eric Stocker, Elaine Puleo, Bob Groves, Jim Hemingway, Jim Walton and Weezie Houle **Non-Members present:** Becky Torres, Mary Anne Antonellis, Jeff Lacey,

1. Meeting called to order at 7:10.
2. Approved the minutes from November 15, 2016 as amended.
3. Approved the minutes from October 13, 2016 as amended.
4. Review and edits of the upcoming meeting schedule.
5. Plan to review OPEB on January 26th.
6. Regional Assessment – We will talk more at the next meeting
7. Discussion about the tax rate.
8. Library Budget Review with Mary Anne Antonellis and friends
 - a. Requirements: State has requirements for library funding in order for the library to be certified.
 - i. The budget increase 2.5%
 - ii. Spend 20% of appropriated budget on materials, (about \$14,000 per year)
 - iii. Number of hours open required is 10, but they are open 28 hours
 - b. They are not looking to add anything to the budget other than the 2.5% which is \$1,773.
 - c. Mary Anne explained how she has been managing a mistake in the budget and staying within the budget. She also explained her various finding sources and how she manages them.
 - d. The state funds the library this year \$2,600 and has a technology line partially funds CWMARS.
 - e. Request for the \$25,000 New Library Building fund.
9. Discussion about taxes and the budget process.
10. Motion passed unanimously to transfer \$2,000 from Finance Committee Reserves to the Police Cruiser Maintenance.
11. Reports from Committee
 - a. Capital Planning: Jim Walton - none
 - b. Broadband Committee: Eric - none
 - c. Visioning Committee: Bob -.none
 - d. Regional Assessment Committee: George -none
12. Regional Assessment Committee: George:
13. Review Expense and Income Reports - none
14. Meeting adjourned at 9:00pm.
15. Next Meeting: December 15, 2016 at 7pm
16. FY18 Meeting Schedule 2nd and 4th Thursdays.

FY17 Fin Committee Meeting Dates:

 - a. December 15, 2016, 7pm, Fire Dept., 7:15pm
 - b. December 17, 2016, 9am, Middle School
 - c. January 10, 2017, 7pm, School Committee, Select Board, 7:15pm
 - d. January 26, 2017, 7pm, Financial Dept Heads, Tax Collector, 7:15pm
 - e. February 9, 2017, 7:15 Highway Dept, Amherst Regional Budget, 8pm

- f. February 23, 2017, 7pm, Capital Planning, ,7:15pm
- g. March 9, 2016, 7pm, Personnel Board, 7:15pm
- h. March 23, 2016, 7pm
- i. April 6, 2016, 7pm, Final Budget, Warrant voting
- j. April 20, 2016, 7pm, Prep for Town Meeting
- k. May 6, 2016, 8:30am, Town Meeting
- l. June 8, 2016, 7pm